



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER

Two parts ONLINE bid (E-tender) offers are requested from competent bidders for following work:

Name of Work:	Operation and Maintenance of Refinery & NRMT Canteen
Tender No. & Date :	PUR1008686 dated 05.11.2024
Due Date of Submission:	Before 11.00 AM of 19.11.2024
Earnest Money Deposit:	Rs. 24,72,000.00 (Rupees Twenty Four Lakh Seventy Two Thousand only)
Contract Period:	24 months from the date of site handover, which is extendable by 12 months depending on the satisfactory performance of the contractor.

PRE-QUALIFICATION CRITERIA (PQC)

The intending bidders for above tender should meet all the qualification criteria given below:

A) Past Experience of having **successfully completed** similar works* during last 10 years ending last day of month previous to the one in which the original bid due date falls, should be either of the following:

- **One** similar work costing not less than **Rs. 618.10 Lakhs**, or
- **Two** similar works costing not less than **Rs. 494.48 Lakhs each**, or
- **Three** similar works costing not less than **Rs. 370.86 Lakhs each**.

Note: Relevant work order copies and corresponding completion certificates are to be enclosed with offer. The completion certificate should consist of Name of Work, Work Order number & date, Actual executed value and Actual completion date. The value of past experience shall be adjusted at a simple rate of 07% for every completed year and / or part thereof ending last day of the month proceeding the month in which the original bid due date falls. The values specified above are executed values, exclusive of GST / Service tax.

Unless otherwise specifically mentioned in the tender, Provisional Job Completion Certificate or Job Completion Certificate issued against incomplete / in-progress job will not be acceptable.

***Similar Works:**

Bidder should have experience of operation and maintenance of canteen services continuously for a period of minimum 02 years of Public Limited Company/PSU/Oil and Gas sector/Government sector/ OR Caretaking and catering service of Guest House under Govt / PSU having at least 30 rooms in a single property.

B) Technical Requirement:

- i. The bidder should not be in employment with NRL directly or through other agencies. **Self-declaration for the same has to be submitted by the bidder in their letter head along with the tender.**
- ii. Bidder should have good performance track record including statutory compliance against similar nature of job executed earlier. **Bidder should submit a compliance certificate from the previous organization where he has executed the job.**
- iii. Bidder should have valid FSSAI (Food Safety and Standards Authority of India) license from Competent Authority under Central/State Government and same should be valid at the time of bidding with minimum validity period of at least 06 months.
- iv. Bidder should have registered office/establishment in Assam. Following supporting documents required to be submitted by the bidder
 - i. Registration of firm/company.
 - ii. PAN card of firm/company/individual. In case of sole proprietorship firm, if the PAN does not have in the name of the bidder, then the bidder need to furnish notarized affidavit correlating the name specified in the PAN and the name of the bidder.
 - iii. Goods & Service Tax (GST) registration certificate.
 - iv. Trade license or any such document to establish having office in Assam.

Note: Offer will be considered only when NRL is satisfied with experience and capability of the tenderer to take up this work.

a. AVERAGE ANNUAL TURNOVER, of the last 3 (three) financial years, shall be at least Rs.370.86 Lakhs #.

Bidders to submit copies of audited profit & loss account for the last three financial years in support of annual turnovers "or" certification of annual turnovers for the last three financial years from a registered chartered accountant firm. Last three financial years mentioned above refers to immediate three preceding financial years wherever the last bid submission date is after 31st December. In case of tenders having last bid submission date up to 31st December and audited / CA certified turnover documents of the preceding financial year is not available, the audited / CA certified

turnover documents of the three years prior to preceding financial year will be considered. [May refer illustrative example given at Annexure-VII]

Note:- The average annual turnover is calculated by adding the turnovers of 03 the specified years, divided by 03. If a Bidder does not submit the aforementioned financial statements for three specified years, then Average Annual Turnover will be calculated based on financial figures of only those specified years for which requisite financial statements are submitted. Turnover will be considered '0' (Zero) for the year(s) for which requisite financial statements are not submitted.

Audited Annual Report / financial statements needs to be accompanied with UDIN number, which is mandatory from July 2019 onwards. Any Financial Report which is issued after July 2019 onwards without UDIN shall not be considered for evaluation.

b. Possession of Valid GST registration certificate: Bidders are requested to upload their **VALID GSTIN/UIN Certificate / GSTIN Number along with the Bid Document**. NRL at its discretion may not consider the bidder's bid for further evaluation if the same is not found uploaded with the bid or not found to be valid in GST portal. Any misinterpretation or misinformation may attract penal action including putting the bidder on holiday / blacklisting as per rules in vogue at NRL.

Tender Schedule:

S.No.	Title	Date & Time
1	Tender Publish / Download start / Bid Submission start date & time	05.11.2024 after 16.00 hrs
2	Tender document download / Bid Submission end date & time	Before 11.00 AM of 19.11.2024
3	Bid opening date & time (Technical Bid)	After 11.00 AM of 20.11.2024

INSTRUCTIONS:

- 1) Tender documents should be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating, through the website <http://eprocure.gov.in/eprocure/app>. Bidders are advised to go through instructions provided as 'Instructions for online Bid Submission' provided in the next page.
- 2) Bidders can access tender documents from the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <http://eprocure.gov.in/eprocure/app>.
- 3) Tenders and supporting documents should be uploaded through e-procurement portal only. Hard copy of the tender documents will not be accepted.

Both Technical bid and Financial bid are to be submitted concurrently, duly digitally signed in the web site <http://eprocure.gov.in/eprocure/app>.

Online Bids are received only on CPPP Portal website <http://eprocure.gov.in/eprocure/app> on or before due date as indicated in the NIT. The bidder shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid. Price Bids of only those bidders shall be opened who are Techno-commercially qualified, at a time and place for which notice shall be given. The qualified bidders shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt.