



**INVITATION FOR BIDS (IFB)
FOR
DOSING PACKAGE- SKID MOUNTED
FOR NRL EXPANSION PROJECT OF NUMALIGARH
REFINERY LIMITED**



**BIDDING DOCUMENT NO.: SM/B302-000-LZ-MR-
5040/02**

(DOMESTIC COMPETITIVE BIDDING)

e-Tendering

1.0 INTRODUCTION:

Numaligarh Refinery Limited (NRL), is a Government of India Enterprise and a subsidiary of Bharat Petroleum Corporation Ltd. NRL operates a 3.0 MMTPA Refinery at Numaligarh in the District of Golaghat, Assam since the year 2000.

NRL is in the process of expanding its refining capacity from 3.0 MMTPA to 9.0 MMTPA, for which additional quantity of crude oil is required to be imported through Paradip Port in Odisha.

To meet above requirement, a cross country pipeline of around 1610 km, shall be laid from Paradip Port in Odisha to Numaligarh for transferring 8 MMTPA of crude oil. Additionally, one product pipeline shall be laid for transferring 6 MMTPA refinery products from NRL refinery at Numaligarh to the Siliguri Marketing Terminal (SMT) of NRL to meet the demand in eastern and northern part of India.

Engineers India Ltd. (EIL), New Delhi has been appointed the Engineering, Procurement, Construction Management (EPCM) Consultant for this project. EIL, on behalf of NRL, invites e-bids under Single Stage Two Part Bid System, for supply of “**DOSING PACKAGE- SKID MOUNTED for NRL Expansion project**” from eligible bidders with sound technical and commercial capabilities meeting the Bidder's Qualification Criteria stated in **Cl. 5.0** below.

2.0 BRIEF SCOPE OF SUPPLY :

Design, engineering, manufacturing, packaging, testing, supply and supervision of erection, commissioning & site testing of Demulsifier Dosing skid package, along with accessories & auxiliaries having the following major operating parameters:

Demulsifier Dosing skid Package (3P21-Z-9501):

- (a) One no. of Demulsifier Dosing Drum (Item no.3P21-VV-9501) of 4 m³ size
- (b) 1 sets of Dosing Pumps with motor, inlet strainer, pulsation dampeners, calibration pots, PSV's, instrumentation & controls having the following operating parameters:

<i>Pump</i>	<i>Flow (litre/hr) (normal operation)</i>	<i>Flow (litre/hr) (max)</i>	<i>Suction Pressure (kg/cm²G)</i>	<i>Discharge Pressure (kg/cm²G)</i>
3P21-PA-9521 A/B	30-80	100	ATM.	4.0

- (c) One no. of Demulsifier Agitator (Item no.3P21-AG-9511) and Drum Unloading Pump
- (d) Piping, valves, fittings and instrumentation & controls
- (e) Fabricated skid for complete package

For complete details, refer technical volume of bidding document.

3.0 TIME SCHEDULE FOR COMPLETION:

07 Months on FOT Site basis on freight prepaid & door delivery basis from the date of Fax of Acceptance /Purchase Order (whichever is issued earlier). Date of receipt of all materials at site shall be considered as date of delivery.

4.0 SALIENT DETAILS:

a)	Bidding Document & subsequent Amendment (if any) available on Website for viewing & downloading, and its fee		The complete Bidding Document can be viewed and downloaded from CPP Portal having URL https://eprocure.gov.in/eprocure/app Tender details are also available in EIL website http://tenders.eil.co.in Cost of Bidding Document: NIL
b)	Bidding Document available on Website	:	From 25.11.2020 to 15.12.2020
c)	Last date of Receipt of Bidder's Queries	:	On 04.12.2020
d)	Date of Pre Bid Meeting	:	at 1030 Hrs. (IST) on 08.12.2020 (*) online through video conferencing (VC) at the following link: You're invited to join a Microsoft Teams meeting Title: PRE BID MEETING - DOSING PACKAGE-SKID MOUNTED / SM/B302-000-LZ-MR-5040/02 Join on your computer or mobile app Click here to join the meeting
e)	Last Date and time of Online submission of Bids (Bid Due Date) and Mode of Bid Submission	:	Up to 1200 Hrs. (IST) on 15.12.2020 Online submission (e-Bids) through CPP Portal Bid submitted through any other mode shall not be acceptable.
f)	Online Opening of Techno-commercial Unpriced Bid	:	1400 Hrs. (IST) on 16.12.2020 (*)
g)	Bid Validity	:	Bid shall be valid for 03 Months from the Bid Due Date.

h)	Earnest Money Deposit / Bid Security	:	As per Cl. 6 below
i)	Date of Opening of Priced Bids	:	Date & time shall be intimated later
j)	Reverse Auction and Date of conducting Reverse Auction	:	Note Applicable
k)	Contact details of dealing officer	:	Name : Ms. Sunita Mitra Designation: Sr. GM (SCM) Phone No. & Extn :+91-11-2676 8159 / 3504 E-mail : murali.shankar@eil.co.in ; manoj.kumar.pur@eil.co.in ; s.mitra@eil.co.in
l)	Communication address for submission of Original EMD or any other documents, in hard copy	:	Engineers India Ltd, El Bhawan, 1, Bhikaji Cama Place, New Delhi – 110066 Ms Sunita Mitra – Sr.GM (SCM) (Job no. B302)

If dates identified as (*) above happen to be a declared holiday in EIL New Delhi, the next working day shall be considered.

All amendments, time extension, clarifications, etc. will be uploaded in the above website only, and will not be published in Newspapers. Bidders should regularly visit the above website to keep themselves updated and **submit their Bids based on the latest information/instructions hosted in the above e-Procurement Portal**

Request for extension or queries received from any bidder on a date which is less than four working days prior to the bid due date may be ignored, since there will not be adequate time for proper communication with Client and other Bidders.

5.0 BIDDER QUALIFICATION CRITERIA (BQC):

- 5.1 The Bidder shall either be the manufacturer of the offered Chemical Dosing Skid – Demulsifier Dosing skid package OR be the manufacturer of the offered Positive Displacement pumps (controlled volume; as per API 675). Bidder shall have supplied complete Chemical Dosing Skid as single point responsibility vendor (SPRV) and shall be single point responsibility vendor (SPRV) for the proposed complete chemical dosing skid- Demulsifier dosing skid package.
- 5.2 The Bidder shall have designed, engineered, packaged, tested and supplied, in the last TEN (10) years, from the proposed manufacturing plant, at least ONE (1) Chemical Dosing Skid consisting of Vessel of at least 3.2 m³ and API 675 Controlled Volume Pump as a minimum in Oil & Gas industry/Pipeline industry/Crude oil terminals. As a minimum, the reference chemical dosing skid shall have completed ONE (1) year of operation at site, as on bid due date.

Note: The TEN (10) year time period mentioned above shall be reckoned from the bid due date.

In case all the above parameters are not available from single past reference, more than one reference can be cited / considered to satisfy the above qualification requirement.

5.3 **ALTERNATIVELY**, if the bidder is an Indian manufacturer who is a Subsidiary (**Principal holding at least 51% shares**) of a Foreign Principal or another 51% or above owned subsidiary of the Foreign Principal or the holding company of the Foreign Principal and the qualification criteria enumerated in 5.1 & 5.2 is met as by the foreign principal or another 51% or above owned subsidiary of the Foreign Principal (called group company herein after) or of the Foreign Principal's holding company, the following qualification requirements shall also be met by the bidder:

- a) The Bidder must be a subsidiary of the Foreign Principal (Principal holding at least 51% shares) for at least last one year, reckoned from the bid due date.
- b) Scope/activity matrix between the Bidder and Principal or the Bidder and the Group Company, shall be submitted to EIL along with the bid. The bidder and the Principal or the bidder and the Group Company shall ensure that scope / activity matrix shall delineate according to the experience and capability of the Indian subsidiary vis-à-vis the company whose PTR¹ is being considered.
- c) The Bidder shall have executed and supplied minimum TWO (2) orders for Chemical dosing skids with 2 m³ Vessel and API 675 Controlled Volume pump as minimum, as offered in last TEN (10) years, from bid due date.
- d) The Bidder shall have engineering facility, corresponding to matrix cited above, duly approved by the Principal or the Group Company, as the case may be.
- e) As a minimum, the Principal or the Group Company as the case may be, shall carry out the following activities:
 - Design / Application engineering
 - Approval of Sourcing of components
 - Approval of Quality Assurance Plans (QAP) identifying Hold, Check & Witness stages (by Principal)
 - Responsibility Matrix
- f) The Bidder shall either source critical components **OR** the bare tested machine i.e. Controlled Volume Pump from the Principal or the Group Company or directly from the manufacturers supplying the same to the Principal or the Group Company (a certificate to this effect shall be provided by the Principal or the Group Company) and source non critical components / auxiliary components supplies himself.
- g) The Bidder shall have Manufacturing, Assembly and Testing facility for the proposed scope. However, in the remote case of the Bidder not having testing facility at all or not having appropriate testing facility, the Bidder shall outsource testing to another independent testing facility subject to acceptance by EIL.

¹Proven Track Record (PTR): The essence of PTR is to accept equipment (i.e. Chemical Dosing skid) which is not prototype and is field proven for similar operating conditions.

²Manufacture: "Manufacture" includes any process:

- i. Incidental or ancillary to the completion of a manufactured product.
- ii. Which is specified in relation to any goods in Central Excise Tariff Act (CETA) as amounting to the manufacture.

- h) The Bidder shall have an established service facility in India (either his own or an approved service provider) which must be approved by Principal or the Group Company, as the case may be.

5.4 FINANCIAL CRITERIA

5.4.1 **Turnover:** The minimum average annual turnover during three preceding financial years of the bidder as per the audited annual financial results shall be INR 14,10,000/- (Indian Rupees Fourteen Lakhs Ten Thousands only)

5.4.2 **Net-worth:** The financial net-worth of the Bidder as per the immediate preceding year's audited annual financial results shall be positive.

Further, negative Net worth shall not be rejection criteria for CPSEs. Contract award shall be purely on competitive basis and CPSEs having negative Net worth shall furnish an undertaking in their Bid that performance shall not be compromised.

5.4.3 **Working Capital:** Working Capital of Bidder as per the immediate preceding year's audited annual financial results should be at least INR 4,70,000/- (Indian Rupees Four Lakhs Seventy Thousands only)

If the bidder's working capital is inadequate, the bidder should furnish a letter for line of credit (as per [Annexure-I of IFB](#)) from any scheduled bank in India or a commercial bank having net worth not less than INR 100 Crore, confirming the availability of the fund based line of credit for the **respective amount specified above, irrespective of overall position of the working capital. The letter shall provide the status of fund based on line of credit as on any date between the date of enquiry and bid due date.** In case of non-submission of required letter from bank in the bid, bidder shall not be given another opportunity to submit the letter even if techno-commercial clarifications are being sought from the bidders and this may become a cause of disqualification.

The LOC shall be from a single bank only. However, banking syndicate shall be allowed wherein a group of banks can jointly underwrite and jointly lend money to the bidder. In case of Banking syndicate also declaration letter for meeting working capital shall be from a single bank only.

In case a bidder submits letters from multiple banks, the highest working capital amongst all the bank shall only be considered for BQC evaluation.

5.4.4 CALCULATION OF TURNOVER, NET WORTH AND WORKING CAPITAL

a) **Net worth calculation:** Net worth means **paid up share capital, Share Application Money pending allotment* and reserves# less accumulated losses and deferred expenditure to the extent not written off.** Net worth shall be calculated using the following formula:

Reserves to be considered for the purpose of net worth shall be all **reserves created out of the profits and securities premium account** but shall not include reserves created out of revaluation of assets, write back of depreciation and amalgamation.

***Share Application Money pending allotment will be considered only in respect of share to be allotted.**

Description		Values <in Currency>	Reference (Page no., Clause etc.)
Paid up Share capital (A)	:		
Add: Share Application Money pending allotment (B)	:		
Add: Reserves (As defined above) (C)	:		
Less: Accumulated Losses (D)	:		
Less: Deferred Revenue Expenditure to the extent not written off (E)	:		
Net Worth (A+B+C-D-E)	:		

- b) **Working Capital calculation:** Working Capital shall be **Current Assets minus Current Liabilities**.
- c) **Turnover (for the Financial Statement pertaining to post GST regime):** Turnover shall be calculated excluding GST and other Incomes.

[**Note:** If the financial Statements is prior to implementation of GST, and the Excise Duty is shown extra in the Financial Statement, the Turnover shall be inclusive of Excise Duty but excluding other income]

5.4.5 Financial years/ previous period as above shall be reckoned from the due date of submission of bids.

5.5 DOCUMENTS AND DATA REQUIRED WITH BID

Bidders are required to submit all such past experience (s) (PTR) meeting the BQC along with relevant supporting documents in the first instance itself, along with the bid to justify that the bidder meets the Qualification criteria as given above. Accordingly, only such past experience (s) shall be considered for qualification, details of which are provided in the bid by the bidder and subsequently no additional past experience (PTR) shall be sought from the Bidder.

5.5.1 Documents towards Technical BQC:

Bidder shall submit the following documents to establish that the bidder meets the Qualification requirements as per clause no. 5.0 above of this document:

- Duly completed Bidder Proven Track Record Pro-forma as enclosed with the bid document, together with all back-up documents specified therein, duly authenticated as required.
- Copy of scope / activity matrix between the Bidder and Principal or Bidder and group company as per clause 5.3 (b) above
- Documentary evidences like Copies of Purchase Order and Inspection release note (IRN), as an evidence of meeting PTR requirements {as per 5.2}, based on which qualification is sought.
- Bidder shall also furnish certificate from Owner/PMC towards operation for a minimum period of one (1) year. Alternatively, Certificate issued by CEO or CFO or Company Secretary of Bidder is also acceptable. In such a case, bidder shall submit certificate/undertaking from CEO or CFO or Company Secretary of the bidder on their letter head indicating ***"The referenced model of the proposed items has been in operation for a minimum period of one year as on bid due date."***
- General Reference List for the proposed Chemical Dosing Skid – Demulsifier Dosing skid Package.

- f) General reference list of Principal or the Group Company for Chemical Dosing Skid – Demulsifier Dosing skid Package as well as General reference list of the bidder for Chemical Dosing Skid – Demulsifier Dosing skid Package.
- g) Latest Product Catalogs of the manufacturer for Chemical Dosing Skid – Demulsifier Dosing Package.
- h) Documents for establishing the bidder as a subsidiary of the Principal.
- i) Documents for establishing the relationship of the group company, if applicable.
- j) Corporate Guarantee of the Principal or the Group Company (in the format provided by EIL)

5.5.2 Documents towards Financial BQC:

Bidder shall submit **Complete Audited Financial Statement** (which includes 'Balance Sheet' and 'Profit & Loss Account' along-with all the Schedules, Notes referred to therein and the Auditor's report) to substantiate the Financial BQC

Notes towards Financial Documentation:

- a) **Financial Statements of Latest Years:** In case the last financial year's closing date was within 9 months prior to Bid due date and Complete Audited Financial Statement of last financial year are not available, Bidder has the option to submit the financial details of the three previous financial years immediately prior to the last financial year. Otherwise, it is compulsory to submit the financial details of the immediate preceding three financial years.

For example, In case, Bid due date is up to 31st December and Financial details of immediate preceding financial year (year ending 31st March of the same year) are not available, the financial details of the three previous years immediately prior to the last financial year may be submitted.

- 5.5.3 **Unique Document Identification Number (UDIN):** Bidder shall ensure that the certificate/reports issued/attested by practicing Chartered Accountant (CA)/Statutory Auditor in India shall contain Unique Document Identification Number (UDIN) of the CA, without which these Certificates/ reports shall not be considered for evaluation.

However, this requirement of including UDIN shall not be applicable for certificate/reports issued/attested by a CA practicing in foreign country.

5.5.4 Authentication of BQC documents [together with documents against MSE, if applicable]:

- a) It is Bidder's prime responsibility to submit genuine and authentic documents. No amount of checking or verification by EIL/NRL shall absolve Bidder from his responsibility.
- b) Bidder shall submit documents in support of meeting the Bidder Qualification Criteria [together with documents against MSE, if applicable], meeting the authentication process as under:
 - i. By CEO / CFO / Company Secretary (CS) or any member of the Board of Directors in case of Limited Companies (Private / Public Limited);
CEO/ CFO/ Company Secretary or any member of the Board of Directors in case of a limited company can either sign all the pages of the documents or submit a certificate signed by them **[as per Format-A of IFB]**, listing out all the BQC documents submitted in the Bid along with basic details, duly referenced.
Or
By the Proprietor / any two Partners and also Notarised by Public Notary on all pages of the documents in case of Proprietorship / Partnership firms.

And

- ii. In addition to above, Bidder shall furnish an undertaking in the format enclosed herewith **[as per Format-B of IFB]**, from the same authority (authorities) who had signed and authenticated the documents. **Such undertaking shall also be notarized by Notary Public in case of Proprietorship / Partnership firm.**
- c) Requirement of certification/authentication as stated above shall not be applicable to published audited annual financial statements in English, if original booklets are submitted.
- d) **Bidder shall upload the authenticated copies of documents duly digitally signed, on the e-procurement website.** Hence submission of physical document is not required except original Bank Guarantee in lieu of EMD.

5.5.5 Language of Documents:

If the supporting BQC documents are not **in English language**, then copies of the **English translation** of the same shall also be furnished duly certified, stamped and signed, as per the convention followed by the concerned authority in the respective country, by any one of the following authorities:

- a) Local Chamber of Commerce, or
- b) Indian Embassy in Bidder's country, or
- c) Bidder's Embassy in India, or
- d) Any translator in India recognized/ authorized by Bidder's Embassy.

5.5.6 Verification of BQC documents:

Verification of BQC credentials (Past experience) may be taken up with issuing authorities for L1 Bidder. The verification procedure shall be initiated immediately upon establishing L1 and order shall be placed only after the completion of verification.

In case of verification of BQC documents (Past experience) could not be established, a team comprising of NRL/EIL may visit the issuing authority for obtaining the same directly from the issuing authority.

Despite all checks, if the verification could not be established or any fraud takes place, the tender shall be annulled. Further such bidder shall not be allowed to participate in the future bidding process and penal actions shall be taken in case of frauds in line with the provisions of Bidding Document and Banning Policy of NRL / EIL.

Moreover, the Bidder's organization is responsible for any and all actions of their Employees and any claims seeking to pin-point the blame on some Employee of Bidder and attempting to absolve the Bidder's organization shall not be entertained.

6.0 **EARNEST MONEY DEPOSIT (EMD)**

- 6.1 Bids must be accompanied with Earnest Money Deposit / Bid Security of value INR 94,000/- (Indian Rupees Ninety Four Thousands only)
- 6.2 Bids not accompanied with requisite Earnest Money deposit / Bid Security shall be considered as non-responsive and such Bids shall be summarily rejected.
- 6.3 Bidder shall submit EMD as specified in the Instruction to Bidders (ITB) by due date and time and upload proof of EMD submission in unpriced part of the Bid in the online Portal. In case bidder fails to submit upload the scanned copy of proof of EMD submission, bid shall not be considered for evaluation.

However, EMD exemption shall be applicable for Micro or Small Enterprises registered with District Industries Centers or Khadi and Village Industries Commission or Khadi and Village Industries Commission or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small and Medium Enterprises or Udyog Aadhaar Memorandum. The certificate issued should be valid on the date of opening of tender.

- 6.4 There will be no waiver of EMD for Public Sector undertakings of Central or State governments. (Refer Cl. No. 14 of ITB for further clarifications).
- 6.5 Bidder must submit original EMD in a sealed envelope titled "Earnest Money Deposit for Bidding Document No. SM/B302-000-LZ-MR-5040/02 within 10 (TEN) calendar days from bid due date provided copy of the same has been uploaded on e-Tendering Website. In case the bidder fails to submit the same in original within 10 (TEN) calendar days from bid due date, then their bid shall be rejected irrespective of the fact that a copy of EMD was earlier uploaded by the bidder. In case the 10th day falls on declared holiday / closed day in EIL, New Delhi, the next working day shall be considered.

7.0 EVALUATION METHODOLOGY:

As per ITB.

8.0 GENERAL

- 8.1 Unincorporated Joint Venture (JV) / Consortium Bids shall not be accepted.
- 8.2 Owner reserves the right to evaluate the Bids using in-house information.
- 8.3 Bidder should not be under liquidation, court receivership or similar proceedings.
- 8.4 The Bidders who are on **Holiday / Negative of EIL / NRL** on the due date of submission of Bid / during the process of evaluation of the Bids, the offers of such Bidders shall not be considered for Bid opening/Evaluation/Award.
- 8.5 Bidder to inform the **status of their being on** black listing / holiday listing by **MOPNG and other OIL PSUs**. Bidders who are on holiday list of MOPNG and other OIL PSUs shall not be considered for evaluation. Further, any wrong declaration in respect of holiday listing shall render the vendor liable for action under the holiday listing policy of NRL.
- 8.6 NRL / EIL shall not be responsible or liable for cost incurred in preparation, submission & delivery of Bids, site visit, participating in the discussion and other expenses incurred during the Bidding process, regardless of the conduct or outcome of the Bidding process.
- 8.7 In case, any Bidder is found to be involved in **cartel formation**, their Bid shall not be considered for evaluation/placement of order. Such Bidder shall be put on Holiday / blacklisted / debarred from Bidding in future for EIL and their EMD, if any, shall be encashed.
- 8.8 Canvassing in any form by the Bidder or by any other agency on their behalf may lead to disqualification of their Bid.
- 8.9 EIL reserves the right to reject any/or all the Bids received or annul the Bidding process at any time at their sole discretion without assigning any reason thereof.
- 8.10 Unsolicited clarifications to the offer and/ or change in the prices during the validity period would render the bid liable for rejection.

8.11 For detailed specifications, terms and conditions and other details, refer complete Bidding Document.

8.12 PROVISION FOR PROCUREMENT FROM A BIDDER WHICH SHARES A LAND BORDER WITH INDIA

a) Order (Public Procurement No. 1) dated 23.07.2020, Order (Public Procurement No. 2) dated 23.07.2020 and Order (Public Procurement No. 3) dated 24.07.2020, Department of Expenditure, Ministry of Finance, Govt. of India refers. The same are available at website <https://doe.gov.in/procurement-policy-divisions>.

b) Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. For details of competent authority refer to Annexure I of Order (Public Procurement No. 1) dated 23.07.2020.

Further the above will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects Updated lists of countries to which lines of credit have been extended or in which development projects are undertaken are given in the website of the Ministry of External Affairs, Govt. of India

c) "Bidder" (including the term 'tenderer', 'consultant' 'vendor' or 'service provider' in certain contexts) for purpose of this provision means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore including any agency, branch or office controlled by such person, participating in a procurement process.

d) "Bidder from a country which shares a land border with India" for the purpose of this:

- (i) An entity incorporated, established or registered in such a country; or
- (ii) A subsidiary of an entity incorporated, established or registered in such a country; or
- (iii) An entity substantially controlled through entities incorporated, established or registered in such a country; or
- (iv) An entity whose beneficial owner is situated in such a country; or
- (v) An Indian (or other) agent of such an entity; or
- (vi) A natural person who is a citizen of such a country; or
- (vii) A consortium or joint venture where any member of the consortium or joint venture falls under any of the above

e) **"Beneficial owner"** for the purpose of above (4) will be as under:

- i. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person(s), has a controlling ownership interest or who exercises control through other means.

Explanation—

- "Controlling ownership interest" means ownership of, or entitlement to, more than twenty-five per cent of shares or capital or profits of the company;
- "Control" shall include the right to appoint the majority of the directors or to control the management or policy decisions, including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;

In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical

person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership; In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;

- ii. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;
 - iii. Where no natural person is identified under (i) or (ii) or (iii) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
 - iv. In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.
- f) "Agent" for the purpose of this Order is a person employed to do any act for another, or to represent another in dealings with third persons
- g) SUBMISSION OF CERTIFICATE IN BIDS: Bidder shall submit a certificate in this regard as **Format-C**. If such certificate given by a bidder whose bid is accepted is found to be false, the Bid shall be rejected and shall be liable for other actions like placement on Suspension / Banning or encashment of EMD. However, if this is found after order placement, this would be a ground for immediate termination and further legal actions in accordance with Law / Provisions of Bidding Document including suspension / Banning and encashment of PBG.
- h) The registration, wherever applicable, should be valid at the time of submission of bids and at the time of acceptance of bids. In respect of supply otherwise than by tender, registration should be valid at the time of placement of order. If the bidder was validly registered at the time of acceptance / placement of order, registration shall not be a relevant consideration during contract execution.
- i) The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority. The definition of "contractor from a country which shares a land border with India" shall be as in Para 4 herein above. A Certificate to this regard is to be submitted by bidder is placed at **Format-D**.

8.13 For terms and conditions and other details/Specifications, refer complete Bidding document and subsequent Amendment(s), if any.

- 8.14 Clarification, if any, can be obtained from Ms Sunita Mitra / Mr. Manoj Kumar / Mr. Murali Shankar S L through following number.
Telephone No. +91-11-2676 8159 / 3504 E-mail: murali.shankar@eil.co.in;
manoj.kumar.pur@eil.co.in; s.mitra@eil.co.in

Very truly yours,

For & on Behalf of NRL

**(SUNITA MITRA)
SR. GM (SCM)
ENGINEERS INDIA LIMITED**

**CERTIFICATE FROM CEO/ CFO/ COMPANY SECRETARY (CS) OR ANY MEMBER OF
THE BOARD OF DIRECTORS**
(ON BIDDER'S LETTER HEAD)

I, _____ **<Insert name of signatory of this certificate>**, S/o / D/o /
W/o _____, resident of _____
<Insert full address>, do hereby solemnly affirm and state as under:

1. That I am the _____ **<insert Any one out of CEO/CFO/CS OR Any
"member of the Board Of Directors">** of M/s _____ **<Insert
name of Bidder>**, a Company having its registered office at
_____ **<Insert full address>**, PIN _____,
2. That the document(s) submitted, as mentioned hereunder, by the Company along with
the Bid towards Bidding Doc. No.: _____ **<insert the Bidding
Document no.>** for _____ **<insert the name of the
Work>** has / have been submitted under my knowledge.

S.N.	Document Ref. no. & date	Document subject	Issuing Authority
a)			
b)			
c)			
d)			

3. That the document(s) are authentic, genuine, copies of their originals and have
been issued by the issuing authority mentioned above and no part of the
document(s) is false, forged or fabricated.
4. That no part of this declaration is false and that this declaration in respect of
genuineness of the documents has been made having full knowledge of (i) the
provisions of the Indian Penal Code in respect of offences including, but not limited to
those pertaining to criminal breach of trust, cheating and fraud and (ii) provisions of
Bidding conditions which entitle EIL to initiate action in the event of such declaration
turning out to be a misrepresentation or false representation.
5. I, _____, do hereby verify that the factual contents of this
declaration are true and correct. No part of it is false and nothing material has been
concealed there from.

(SIGNATURE)

NAME: _____

(COMPANY SEAL)

UNDERTAKING

(ON BIDDER'S LETTER HEAD BY CEO/ CFO/ Company Secretary (CS) OR any member of the Board of Directors OR Proprietor OR Partners)

I, _____ **<Insert name of signatory of this Undertaking>**, S/o / D/o / W/o of _____, working as _____ **<insert CEO/ CFO/ CS or any "member of the Board of Directors" in case of a limited company or Proprietor for Proprietorship Company / any two partners in case of Partnership firms, as applicable >** of the _____ **<insert name of the Company/Proprietorship/Partnership firm>** having its registered office at _____ **<insert complete address>**, certify that all the details including documents pertaining to Bidder Qualification Criteria signed by the undersigned against the Bidding document _____ **<insert Bidding Document no.>** for Works **<insert name of Works>**, are true, authentic, genuine and exact copy of its original.

It is certified that none of the documents are false/forged or fabricated. All the documents has been submitted with full knowledge of (i) the provisions of the Indian laws in respect of offences including, but not limited to those pertaining to criminal breach of trust, cheating and fraud (ii) provisions of Bidding conditions and iii) Suspension / Banning rules of Owner/ EIL, which entitle the Owner/EIL to initiate action in the event of such declaration turning out to be a misrepresentation or false representation.

I further certify that further documents, if any, required to be submitted by our company, shall be submitted under my knowledge and those documents shall also be true, authentic, genuine, exact copy of its original and shall not be false/forged or fabricated.

I also declare that in case, at a later date, any of the document submitted in our Bid referred to above is found to be false/forged or fabricated, I shall be held responsible for the same and EIL/Owner has every right to take action against me and my company, as deemed fit as per law of land and provisions of the Bidding Documents and EIL/Owner's right to put our company on Suspension / Banning list for future business with EIL/Owner.

Specimen Signature of authorized
representative

Signature
Name & Designation
Date:

Notarised by Notary Public (applicable only in case of Proprietorship / Partnership firm)

UNDERTAKING ON LETTERHEAD

To,

M/s NRL

SUB:

TENDER NO:

Dear Sir

We have read the clause regarding Provisions for Procurement from a Bidder which shares a land border with India, we certify that, bidder M/s _____ (***Name of Bidder***) is:

(i) Not from such a country []

(ii) If from such a country, has been registered []
with the Competent Authority.

(Evidence of valid registration by the
Competent Authority shall be attached)

(Bidder is to tick appropriate option (✓ or X) above).

We hereby certify that bidder M/s _____ (***Name of Bidder***) fulfills all requirements in this regard and is eligible to be considered against the tender.

Place: [Signature of Authorized Signatory of Bidder]

Date: Name:

Designation:

Seal:

**CERTIFICATE FOR TENDERS FOR WORKS INVOLVING POSSIBILITY OF SUB-
CONTRACTING**

To,
M/s NRL

SUB:

TENDER NO:

Dear Sir

We have read the clause regarding Provisions for Procurement from a Bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; we certify that, bidder M/s _____ (**Name of Bidder**) is:

(i) not from such a country []

(ii) if from such a country, has been registered []
with the Competent Authority.

(Evidence of valid registration by the
Competent Authority shall be attached)

(Bidder is to tick appropriate option (✓ or X) above).

We further certify that bidder M/s _____ (**Name of Bidder**) will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority.

We hereby certify that bidder M/s _____ (**Name of Bidder**) fulfills all requirements in this regard and is eligible to be considered.

Place: [Signature of Authorized Signatory of Bidder]

Date: Name:

Designation:

Seal:

(To be declared by the Bank on their Letter Head)

DECLARATION FROM BANK FOR AVAILABILITY OF UNUTILIZED LINE OF CREDIT

Ref: _____

Date: _____

We _____ <Insert Name of Bank>, a Bank, having its registered office at _____ <Insert full address of the Bank with Country Name> and Branch at _____ <Insert full of Branch address with Country Name, in case different from registered office >, hereby confirm that the Company M/s _____ <Insert Company Name in favour of whom Declaration being issued>, having its registered office at _____ <Insert full address of Company with Country Name> and their working Office address at _____ <Insert full working office address with Country Name, in case different from registered office >, is having Bank account with our Bank.

The credit limits of the Company as on _____ <Insert any Date between the date of Enquiry and Bid Due Date> are as follows:

Fund Based Line of Credit (towards Working Capital like CC Limit)	Amount in (Currency _____)
Sanctioned Line of Credit	
Utilized Line of Credit	
Balance Line of Credit	

The Bank further hereby declare [Bank to specify as applicable]:

- (a) that we are a Scheduled Bank in India; OR
- (b) that we are a Commercial Bank having Net Worth more than **INR 1000 Million** as per our latest audited financial statements.

Yours Faithfully,

Signature
 Name:
 Designation:
 E-mail ID:
 Mobile number:
 Tel (with STD Code):
 Seal

BIDDER PROVEN TRACK RECORD PROFORMA

PROJECT : NRL EXPANSION PROJECT
 MR NO. : B302-000-LZ-MR-5040
 EIL JOB NO. : B302
 ITEM: DOSING SKID PACKAGE(3P21-Z-9501)

DOCUMENT NO. : B302-000-80-42-BR-5040
 CLIENT : M/s NRL
 BIDDER :

ITEM: DOSING SKID PACKAGE (SI 1.1.2.0001)

Sr. No.	PARAMETER	INFORMATION ON OFFERED MODEL	INFORMATION ON REFERENCED EXISTING INSTALLATIONS		
			REF.-1	REF.-2	REF-3
1.0	Basic Parameters to meet requirements of Technical BQC				
1.1	Whether the bidder is manufacturer of the offered Chemical Dosing Skid –Demulsifier Dosing skid package OR be the manufacturer of the offered Positive Displacement pumps (controlled volume; as per API 675) (Yes/No)				
1.2	Whether the bidder is an Indian manufacturer who is a Subsidiary (Principal holding at least 51% shares) of a Foreign Principal or another 51% or above owned subsidiary of the Foreign Principal (called group company herein after) or the holding company of the Foreign Principal (Yes/No)				
In case, the bidder is the manufacturer of the offered Chemical Dosing Skid –Demulsifier Dosing skid package OR be the manufacturer of the offered Positive Displacement pumps (controlled volume; as per API 675) (as per Sl. No.1.1 above), bidder has to confirm the following:					
2.0	Whether Bidder have supplied complete Chemical Dosing Skid as single point responsibility vendor (SPRV) (Yes / No)				
3.0	Whether the Bidder is single point responsibility vendor (SPRV) for the proposed complete chemical dosing skid- Demulsifier dosing skid package. (Yes / No)				

Place:
Date:

[Signature of Authorized Signatory]*

Name:
Designation:

Seal:

BIDDER PROVEN TRACK RECORD PROFORMA

PROJECT : NRL EXPANSION PROJECT
 MR NO. : B302-000-LZ-MR-5040
 EIL JOB NO. : B302

DOCUMENT NO. : B302-000-80-42-BR-5040

CLIENT : M/s NRL

BIDDER :

ITEM: DOSING SKID PACKAGE(3P21-Z-9501)

4.0	Whether the Bidder have designed, engineered, packaged, tested and supplied, in the last TEN (10) years, from the proposed manufacturing plant, at least ONE (1) Chemical Dosing Skid consisting of Vessel of at least 3.2 m ³ and API 675 Controlled Volume Pump as a minimum in Oil & Gas industry/Pipeline industry/Crude oil terminals. As a minimum, the reference chemical dosing skid shall have completed ONE (1) year of operation at site, as on bid due date. (Yes / No) Note: The TEN (10) year time period mentioned above shall be reckoned from the date of bid due date.				
Sr. No.	PARAMETER	INFORMATION ON OFFERED MODEL	INFORMATION ON REFERENCED EXISTING INSTALLATIONS		
			REF.-1	REF.-2	REF.-3
Further to authenticate the above statements, the details of offered chemical dosing skid package shall be furnished as under:					
	Whether Dosing skid package consist of Vessel and Controlled Volume Pump as a minimum :-				
	Whether the controlled Volume Pump is as per API 675:-				
	Size of Vessel in Dosing skid (m3):-				
	Number of Units Supplied :-				
	Manufacturing plant from where the complete chemical dosing skid package is designed, engineered, manufactured, packaged, tested and supplied.				
	Date of Letter of Award / Order				
	Date of Delivery of Complete Dosing skid package				
	Has the complete chemical dosing skid Package completed ONE Year of operation at site, as on bid due date? (Yes / No)				

Place:

Date:

Seal:

[Signature of Authorized Signatory]*

Name:

Designation:

BIDDER PROVEN TRACK RECORD PROFORMA

PROJECT : NRL EXPANSION PROJECT
 MR NO. : B302-000-LZ-MR-5040
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DOCUMENT NO. : B302-000-80-42-BR-5040
 CLIENT : M/s NRL
 BIDDER :

	Purchaser's Name and Address:				
	Name (Company / Organization)				
	Name of the Contact Person				
	Address including Telephone No. / Fax No. / E-mail ID				
	Are duly endorsed supporting documents as specified in RFQ / IFB furnished? (Yes / No)				
Sr. No.	PARAMETER	INFORMATION ON OFFERED MODEL	INFORMATION ON REFERENCED EXISTING INSTALLATIONS		
			REF.-1	REF.-2	REF.-3
5.0	In case, the bidder is the is an Indian manufacturer who is a Subsidiary (<i>Principal holding at least 51% shares</i>) of a Foreign Principal or another 51% or above owned subsidiary of the Foreign Principal (called group company herein after) or the holding company of the Foreign Principal (as per Sl. No.1.2 above), bidder has to confirm the following:				
5.1	Whether Bidder have supplied complete Chemical Dosing Skid as single point responsibility vendor (SPRV) (Yes / No)				
5.2	Whether Bidder is single point responsibility vendor (SPRV) for the proposed complete chemical dosing skid- Demulsifier dosing skid package. (Yes / No)				

Place:

Date:

Seal:

[Signature of Authorized Signatory]*

Name:

Designation:

BIDDER PROVEN TRACK RECORD PROFORMA

PROJECT : NRL EXPANSION PROJECT
MR NO. : B302-000-LZ-MR-5040
EIL JOB NO. : B302

DOCUMENT NO. : B302-000-80-42-BR-5040

CLIENT : M/s NRL

BIDDER :

ITEM: DOSING SKID PACKAGE(3P21-Z-9501)

5.3	Whether the Bidder's Foreign Principal/Group Company/Holding company of foreign principal have designed, engineered, packaged, tested and supplied, in the last TEN (10) years, from the proposed manufacturing plant, at least ONE (1) Chemical Dosing Skid consisting of Vessel of at least 3.2 m ³ and API 675 Controlled Volume Pump as a minimum in Oil & Gas industry/Pipeline industry/Crude oil terminals. As a minimum, the reference chemical dosing skid shall have completed ONE (1) year of operation at site, as on bid due date. (Yes / No) Note: The TEN (10) year time period mentioned above shall be reckoned from the date of bid due date.				
5.4	Whether the Bidder is a subsidiary of the Foreign Principal (Principal holding at least 51% shares) for at least last one-year, reckoned from the bid due date (Yes/No)				
Sr. No.	PARAMETER	INFORMATION ON OFFERED MODEL	INFORMATION ON REFERENCED EXISTING INSTALLATIONS		
			REF.-1	REF.-2	REF.-3
5.5	Whether the bidder and the Foreign Principal or group company of foreign principal has ensured that scope / activity matrix shall delineate according to the experience and capability of the Indian subsidiary <u>vis-à-vis</u> the company whose experience is being considered. (Yes/No)				

Place:

Date:

Seal:

[Signature of Authorized Signatory]*

Name:

Designation:

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CLIENT : M/s NRL

BIDDER :

ITEM: DOSING SKID PACKAGE(3P21-Z-9501)

5.6	Whether the bidder have executed and supplied minimum TWO (2) orders for Chemical dosing skids with 2 m ³ Vessel and API 675 Controlled Volume pump as minimum, as offered in last TEN (10) years, from bid due date. (Yes/No)				
5.7	a) Location of Bidder's engineering facility b) Whether the Bidder have engineering facility in India, corresponding to matrix cited above, duly approved by the Principal or the Group Company, as the case may be. (Yes/No)				
5.8	Whether the Principal or the Group Company as the case may be, shall carry out the following activities: - Design / Application engineering - Approval of Sourcing of components - Approval of Quality Assurance Plans (QAP) identifying Hold, Check & Witness stages (by Principal) - Responsibility Matrix (Yes/No)				
Sr. No.	PARAMETER	INFORMATION ON OFFERED MODEL	INFORMATION ON REFERENCED EXISTING INSTALLATIONS		
			REF.-1	REF.-2	REF-3

Place:

Date:

Seal:

[Signature of Authorized Signatory]*

Name:

Designation:

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ITEM: DOSING SKID PACKAGE(3P21-Z-9501)

5.9	Whether bidder shall either be sourcing critical components OR the bare tested machine i.e. Controlled Volume Pump from the Principal or the Group Company or directly from the manufacturers supplying the same to the Principal or the Group Company (a certificate to this effect shall be provided by the Principal or the Group Company) and source non critical components / auxiliary components supplies himself(<i>inline with the scope matrix furnished.</i>) (Yes/No)				
5.10	Whether Bidder has an established service facility in India (either his own or an approved service provider) which must be approved by Principal or the Group Company, as the case may be. (Yes/No)				
5.11	Whether the Bidder have Manufacturing, Assembly and Testing facility for the proposed scope. However, In remote case of Bidder not having testing facility at all or not having adequate testing facility, the bidder shall outsource testing to another independent testing facility subject to acceptance by EIL. (Yes/No)				
	Further to authenticate the above statements, the details of offered Dosing skid package shall be furnished as under:				
	Details for meeting requirements of Technical BQC by the Bidder's Foreign Principal/Group Company				
	Manufacturer of Chemical Dosing skid package or offered Positive Displacement pumps (controlled volume; as per API 675)				
Sr. No.	PARAMETER	INFORMATION ON OFFERED MODEL	INFORMATION ON REFERENCED EXISTING INSTALLATIONS		

Place:

Date:

Seal:

[Signature of Authorized Signatory]*

Name:

Designation:

BIDDER PROVEN TRACK RECORD PROFORMA

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BIDDER :

			REF.-1	REF.-2	REF-3
	Whether Dosing skid package consist of Vessel and Controlled Volume Pump as a minimum :-				
	Whether the controlled Volume Pump is as per API 675:-				
	Size of Vessel in Dosing skid (m3):-				
	Number of Units Supplied :-				
	Manufacturing plant from where the complete chemical dosing skid Package is designed, engineered, manufactured, packaged, tested and supplied.				
	Date of Letter of Award / Order				
	Date of Delivery of complete Dosing skid Package				
	Has the complete Dosing skid Package completed ONE Year of operation at site, as on bid due date? (Yes / No)				
	Purchaser's Name and Address:				
	Name (Company / Organization)				
	Name of the Contact Person				
	Address including Telephone No. / Fax No. / E-mail ID				

Place:

Date:

Seal:

[Signature of Authorized Signatory]*

Name:

Designation:

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Sr. No.	PARAMETER	INFORMATION ON OFFERED MODEL	INFORMATION ON REFERENCED EXISTING INSTALLATIONS		
			REF.-1	REF.-2	REF-3
	Details of Two Past Orders for meeting the requirements of 4.5 above by the Indian subsidiary				
	Name of the Indian subsidiary				
	Whether Dosing skid package consist of Vessel and Controlled Volume Pump as a minimum :-				
	Whether the controlled Volume Pump is as per API 675:-				
	Size of Vessel in Dosing skid (m3):-				
	Number of Units Supplied :-				
	Manufacturing Plant from where the Complete chemical dosing skid Package is executed and supplied				
	Date of Letter of Award / Order				
	Date of Delivery of Complete dosing skid Package				
	Purchaser's Name and Address:				
	Name (Company / Organization)				
	Name of the Contact Person				
	Address including Telephone No. / Fax No. / E-mail ID				
	Are duly endorsed supporting documents as specified in RFQ / IFB furnished? (Yes / No)				

Place:

Date:

Seal:

[Signature of Authorized Signatory]*

Name:

Designation:

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 BIDDER :

INSTRUCTIONS TO BIDDERS:

1. This proforma duly filled-in, stamped and signed shall be submitted along with the Bid.
2. **Copies of Letter of Awards/ Order/ Work Orders and completion certificate (In case of Works/ services) and /or IRN/Proof of Delivery (In case of supplies) to be enclosed. If necessary, additional documents such as approved technical documents/drawings shall also be submitted to establish bidder meeting qualification criteria.**
 If bidder the bidder and Principal OR the bidder & the group company, additional documents to be provided as listed below:
 - i. General reference list of the Foreign Principal for the same product line, for the last ten years
 - ii. Certificate of Incorporation of the Bidder and General reference list of the same product line
 - iii. Documents for establishing the bidder as **Subsidiary (Principal holding at least 51% shares) of a Foreign Principal or another 51% owned subsidiary of the Foreign Principal (called group company herein after) or the holding company of the Foreign Principal**
 - iv. Scope/Activity Matrix
3. Letter from Foreign Principal or Group Company of foreign principal for duly approved engineering facility in India.
4. Letter from Foreign Principal or Group Company of foreign principal for duly approved service facility in India.
5. Certificate from Owner/PMC towards operation for a minimum period of one (1) year. Alternatively, Certificate issued by CEO or CFO or Company Secretary of Bidder is also acceptable. In such a case, bidder shall submit certificate/undertaking from CEO or CFO or Company Secretary of the bidder on their letter head indicating ***“The referenced Model of the proposed items has been in the operation for a minimum period of one year as on bid due date.”***
6. The Supply/Work/Services completed **beyond 10 years need not be indicated here.**
Note: - The TEN (10) years, time period mentioned above shall be reckoned as on bid due date.

Place:
 Date:

[Signature of Authorized Signatory]*

Name:
 Designation:

Seal:

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ITEM: DOSING SKID PACKAGE(3P21-Z-9501)

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7. The list of Supply/Work/Services, not of similar nature shall not be indicated here. Failing to comply aforementioned instructions may lead to rejection of bid.
 8. Since the information requested in this proforma shall be utilized to assess the Bidder's capability, it is in the interest of the Bidder to pick those cases out of total list of references which most closely match with the Bid requirement. The Bidder shall also ensure that all information asked for is furnished and the same is correct and complete in all respects. **Incomplete information could lead the bid being considered ineligible for further evaluation.**
 9. **Incorrect information furnished in this proforma shall render the bid/order liable for rejection at any stage of evaluation/ work execution, at the risk and cost of the bidder and the bidder shall be blacklisted.**
 10. For the referred installations, the bidder shall indicate the name of the User's contact person (along with his address, telephone no., fax no., e-mail id etc.) who may be contacted by the Purchaser/his representative, if felt necessary.
 11. The Bidder shall also furnish along with the bid his standard Reference list for the equipment/package.
 12. For certification by Chartered Accountant/Statutory Auditor and other requirements, refer commercial part.
 13. **EIL/NRL at their discretion reserves the right to inspect the vendor's works to validate the credentials submitted by the vendor as part of the qualification documents.**

Place:
Date:

[Signature of Authorized Signatory]*

Name:
Designation:

Seal: