

**NUMALIGARH
REFINERY
LIMITED**



**GLOBAL TENDER DOCUMENT FOR –
“PROCUREMENT OF NMA BASED NON-METALLIC
OCTANE-BOOSTER”.**

**(Tender No. OC05000234/ASH)
INTERNATIONAL COMPETITIVE BIDDING**

PART – I: UN-PRICED BID



**PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED
(A Govt. of India Enterprise)**



NUMALIGARH REFINERY LIMITED
[GLOBALNOTICE INVITING TENDER]

ANNEXURE-A

1. Numaligarh Refinery Limited (NRL) invites international competitive e-bids from competent and experienced agencies for the following under two bid system (Part-I: Techno-commercial Part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Pre-Qualification Criteria (PQC) of the tender document.

PROCUREMENT OF 9 TMT OF NMA BASED NON-METALLIC OCTANE BOOSTER. (Tender No : OC05000234/ASH)	Tender Publishing Date:	11.01.2022 (17.05 Hours)
	Document Download/ Sale Date:	11.01.2022 (17.05 Hours)
	Seek Clarification Start Date:	11.01.2022 (17.05 Hours)
	Seek Clarification End Date:	01.02.2022 (12:05 Hours)
	Bid submission start Date:	11.01.2022 (17.05 Hours)
	Pre- Bid Meeting Date:	19.01.2022 (11.00 Hroures)
	Bid submission close date (i.e. Bid Due Date)	02.02.2022 (11.00 Hours)
	Bid Opening Date:	03.02.2022 (11.00 Hours)

2. **SUBMISSION OF E-BID:**

The E-Bid should be prepared in Two Parts as per the following details.

- i) PART – I : Techno-commercial / Un-priced Bid
- ii) PART - II : Price Bid

Note:

- Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>
- This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.
- For any assistance you may please contact our service provider personnel at Phone No 03776 – 265774, email: z_tender@nrl.co.in
- Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.**
- Corrigendum, Addendum (if any) will be published in e-tendering portal (<http://eprocure.gov.in/eprocure/app>) only.

3. **PRE-BID MEETING:**

- 3.1 A round of Pre-Bid Meeting/Discussion will be conducted over MS team on **19.01.2022 (11.00 hrs, IST)**. Prospective bidders meeting the BQC of the tender may like to participate in the pre-bid meeting. E-mail ids of personals nominated by prospective bidder for participating in the Pre-bid meeting may be forwarded to following NRL officials at least 02 day prior to the Pre- Bid Meeting for issuing invitation for the meeting over MS Team.

NRL's officials	E-mail id	Mobile No
Ashrukana Gogoi	ashrukanag@nrl.co.in	9957190544
Syed Tazuddin Ali Ahmed	taz.ahmed@nrl.co.in	9401900031
Pranjal Dutta	pranjal.dutta@nrl.co.in	9435524615

- 3.2 Attending the Pre-Bid Meeting is recommended for a better understanding of the scope of supply. **However, non- participation in the pre-bid meeting shall not be a cause of disqualification of the bidder.**

4. For any tender/bid document related queries, please contact as per communication matrix below:

For queries	Name	Email Id	Contact No
Commercial	Ashrukana Gogoi	ashrukanag@nrl.co.in	9957190544
Technical	Pranjal Dutta	pranjal.dutta@nrl.co.in	9435524615

5. **EARNEST MONEY DEPOSIT:** Not applicable.
6. Bidders who are on holiday list by NRL or any other Indian Oil sector PSU will not be considered. Accordingly, the bidder shall submit a self-declaration as per format enclosed with Tender Document. It may be noted that if this declaration is found to be false, NRL shall have the right to reject bidder's offer, and if the bid has resulted in a contract, the contract is liable to be terminated.
7. **PRE-QUALIFICATION CRITERIA (POC):** As per clause no. 2 of Techno-Commercial document enclosed below.
8. **TENDERS FROM MICRO AND SMALL ENTERPRISES (MSEs) – APPLICABLE FOR DOMESTIC BIDDERS ONLY:** *Enclosed at Annexure-I.*
- Note : Relaxation of Past Tract Record (PTR) for MSEs and Start-ups will not be applicable for this tender since the tender item involves public safety, health, high safety standards and for highly critical operations.*
9. **POLICY TO PROVIDE PURCHASE PREFERENCE LINKED WITH LOCAL CONTENT (PP-LC) - APPLICABLE FOR DOMESTIC BIDDERS ONLY:** *Enclosed at Annexure-H.*

The bidder claiming the PP-LC benefit shall be required to furnish an undertaking on bidder's letterhead confirming his meeting the Local Content and this undertaking shall be certified as under:

- Where the total quoted value is less than INR 5 Cr.:
The LC content shall be self-assessed and certified by the authorized signatory of the bidder signing the bid.
- Where the total quoted value is INR 5 Cr. or above:
 - i. The Proprietor and an independent Chartered Accountant, not being an employee of the firm, in case of a proprietorship firm.
 - ii. Any one of the partners and an independent Chartered Accountant, not being an employee of the firm in case of a partnership firm.

- iii. Statutory auditors in case of a company. However, where statutory auditors are not mandatory as per laws of the country, where bidder is registered, an independent chartered accountant, not being an Employee of the bidder's organization.

10. **SPECIAL TENDER CLAUSE ON PROCUREMENT FROM A BIDDER FROM A COUNTRY WHICH SHARES LAND BORDER WITH INDIA- APPLICABLE FOR BOTH DOMESTIC AND FOREIGN BIDDERS):**

The Department of Expenditure (DOE) (Ministry of Finance) of the Govt. of India through OMs no. 6/18/2019- PPD dated 23rd July and 24th July'2020 has issued guidelines regarding procurement from bidders from a country or countries which share land boundary with India. The detail guidelines are available on the website of DoE (<https://doe.gov.in/>)

In compliance to the above referred guidelines by DOE, bidders are requested to kindly furnish duly filled, signed and sealed copy of the undertaking as per Form A [i.e. Bidder's undertaking on Company's letter head] enclosed with tender document. (Refer Annexure-K).

11. **DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:**

- a) Documents in support of PQC of the Tender.
- b) Techno-Commercial Documents for supply of Octane-Booster (**Annexure-B**) duly signed and sealed as a token of your acceptance.
- c) Agreed Terms & Conditions (**Annexure - C**) duly filled, signed & sealed. **The commercial terms & conditions should not be repeated in the offer.**
- d) List of deviations (**Annexure -D**) duly signed & sealed. ***In case of 'no deviation', Format-D to be submitted stating deviation as 'NIL'. (Bidders to note that deviations indicated elsewhere in the tender document, may not be considered while evaluating the offer).***
- e) Bidder's Self-Declaration of black listing/ holiday listing as per Performa enclosed (**Annexure -E**) - duly signed & sealed.
- f) Un-priced copy of Price Schedule Format (*with prices left blank and replaced by 'Quoted'*) (**Annexure -F**).
- g) Vendor Details (**Annexure -G**) as per Format enclosed.
- h) Documents in support of MSE (**Annexure-I**) /PP-LC Policy (**Annexure-H**). (Applicable of Domestic Bidders only)
- i) Integrity Pact (**Annexure -J**) duly signed & sealed.
- j) Duly filled, signed and sealed Form A [i.e. Bidder's Undertaking on Company's letter head] in compliance to Department of Expenditure's (DOE's) guidelines regarding procurement from bidders from a country or countries which share land boundary with India. (**Annexure -K**)
- k) GST Undertaking enclosed with tender (Applicable of Domestic Bidders only). (**Annexure -L**)

12. **DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:**

- BoQ/Priced Bid "in "XLS" format as per instructions provided.

13. **EVALUATION OF THE TENDER:**

- 13.1 Bidder must submit their offer for supply of 100 % of total Tender quantity i.e. 9TMT, otherwise their bid will not be considered. Evaluation of the tender will be based on the 'Lowest Landed Cost Basis (L1)' as per Price Bid Evaluation Criteria explained in clause no. 9 of Technical specification Documents (Annexure B) for supply of NMA BASED non-metallic Octane Booster.

14. **GENERAL:**

- i) NRL adopts a practice to verify documents submitted by (successful) bidder in support of bidder's credential against PQC. Authenticity may be verified with the issuing authorities, by way of direct communication by NRL over official e-mail IDs / Original letter of authentication by post. Bidders may also follow up with the issuing authority for eliciting early response. If documents remain unauthenticated till given time line, NRL reserves the right to reject the bid.
Proper address for communication, including e-mail ID of the issuing authority should be provided along the tender document.
- ii) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- iii) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- iv) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

NRL looks forward to your active participation in the Tender.

Date: 11.01.2022

NUMALIGARH REFINERY LIMITED.
Commercial Department
Pankagranti, PO-NR Project,
Dist – Golaghat.
PIN-785699, Assam.

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Contact no. 9957190544