

**NUMALIGARH
REFINERY
LIMITED**



A GOVERNMENT OF INDIA UNDERTAKING

**TENDER DOCUMENT FOR – “SUPPLY OF 10 MT
CAUSTIC FLAKES, RAYON GRADE WITH 99.9%
PURITY As Per IS-252 TO NRL SITE,
NUMALIGARH”.**

(Tender No. OC28000043/DJD)

PART – I: UN-PRICED BID



**PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED**

A Govt. of India Enterprise)



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER (NIT)

- 1.0 Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced **Indian suppliers [i.e. Class –I Local Suppliers / Class- II Local Suppliers (as per PP-LC Policy) and MSEs]** for the following under two bid system (Part-I: Techno-commercial part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Bid-Qualification Criteria (BQC) of the tender document.

SUPPLY OF 10 MT CAUSTIC FLAKES, RAYON GRADE WITH 99.9% PURITY AS PER IS-252 TO NRL SITE, NUMALIGARH (Tender No: OC28000043/DJD)	Tender Publishing Date:	30-10-2021
	Seek Clarification Start Date:	30-10-2021
	Seek Clarification End Date:	02-11-2021 (02:00 PM)
	Bid submission start date:	30-10-2021
	Bid submission close date (i.e. Bid Due Date)	03-11-2021 (11:00 Hrs.)
	Bid Opening Date:	04-11-2021 (11:00 Hrs.)

2.0 SUBMISSION OF E-BID:

- 2.1 The E-Bid should be prepared in Two Parts as per the following details.
- i) PART – I : Techno-commercial / Un-priced Bid
 - ii) PART - II : Price Bid
- 2.2 Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>
- 2.3 This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.
- 2.4 For any assistance regarding e-portal related issue, you may please contact our service provider personnel at Phone No 03776 – 265774, email: z_tender@nrl.co.in
- 2.5 **Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.**
- 2.6 Subsequent Corrigendum/ Addendum (if any) shall be published in our e-tendering portal <http://eprocure.gov.in/eprocure/app>
- 3.0 **EARNEST MONEY DEPOSIT** : Not applicable.
- 4.0 **Bidders who are on holiday list by NRL or any other Oil sector PSU will not be considered. Accordingly, the bidder shall submit a self-declaration as per format enclosed with Tender Document. It may be noted that if this declaration is found to be false, NRL shall have the right to reject bidder's offer, and if the bid has resulted in a contract, the contract is liable to be terminated.**

5.0 **BID-QUALIFICATION CRITERIA (BQC) :**

- Suppliers must be a Manufacturer/Authorized distributor/ Authorized Dealer of Caustic Flakes.
- In case of Authorized distributor/ Authorized Dealer, an authorization document from Manufacturer must be submitted along with the offer.

Note: As per CVC Circular no. 03/01/12 dated 13/01/2012 Para 3. a), **both Manufacturer and their Authorized dealer cannot bid simultaneously in the same tender. If both of them participated in the same tender, then offer from Manufacture shall only be considered for this tender.**

6.0 **PURCHASE PREFERENCE TO MICRO AND SMALL ENTERPRISES (MSEs):**

Purchase preference to MSEs (Micro & Small Enterprises) shall be applicable as per the Govt. of India Policies. Refer details in **Annexure-X**.

7.0 **POLICY TO PROVIDE PURCHASE PREFERENCE LINKED WITH LOCAL CONTENT (PP-LC):**

Refer PP-LC Policy enclosed with tender.

8.0 **SPECIAL TENDER CLAUSE ON PROCUREMENT FROM A BIDDER FROM A COUNTRY WHICH SHARES LAND BORDER WITH INDIA:**

The Department of Expenditure (DOE) (Ministry of Finance) of the Govt. of India through OMs no. 6/18/2019- PPD dated 23rd July and 24th July'2020 has issued guidelines regarding procurement from bidders from a country or countries which share land boundary with India. The detail guidelines are available on the website of DoE (<https://doe.govin/>)

In compliance to the above referred guidelines by DOE, bidders are requested to kindly furnish duly filled, signed and sealed copy of the undertaking as per Form A [i.e. Bidder's undertaking on Company's letter head] enclosed with tender document.

9.0 **DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:**

- a) Documents in support of BQC of the tender.
- b) Complete technical documents duly sealed & signed; as a token of acceptance.
- c) Agreed Terms & Conditions (ATC) duly filled, signed & stamped. **The commercial terms & conditions should not be repeated in the offer.**
- d) Bidder's Self-Declaration of black listing/ holiday listing as per Performa enclosed - duly signed & sealed.
- e) For Micro & Small Enterprises (MSEs), bidder has to mandatorily submit copy of MSE registration document (i.e. UAM/EM Part-II/Udyam Registration).
- f) For Class-I /Class-II Local Suppliers (as per PP-LC Policy), Bidder to submit PP-LC related document (i.e. **Format-2A** enclosed with PP-LC Policy).
- g) Duly filled, signed and sealed Form A [i.e. Bidder's Undertaking on Company's letter head] in compliance to Department of Expenditure's (DOE's) guidelines regarding procurement from bidders from a country or countries which share land boundary with India.
- h) GST Undertaking enclosed with tender.
- i) Integrity Pact.
- j) Bidder Details as per Format enclosed.

10.0 **DOCUMENTS TO BE UPLOADED AS A PART OF PART – II: PRICED E-BID:**

BoQ/Priced Bid "in "XLS" format as per instructions provided.

11.0 **EVALUATION OF THE TENDER:**

Tender will be evaluated on '**Lowest Landed Cost Basis' (Considering bid quantity as 20 MT).**

12.0 **GENERAL:**

- i) NRL adopts a practice to verify documents submitted by L1 (successful) bidder in support of bidder's credential against BQC. Authentication may be verified with the issuing authorities, by way of direct communication to NRL over official e-mail IDs / Original letter of authentication by post. Bidders may also follow up with the issuing authority for eliciting early response. If documents remain unauthenticated till given time line, NRL reserves the right to reject the bid. Proper address for communication, including e-mail ID of the issuing authority should be provided along the tender document.
- ii) Consortium/Joint venture bids shall not be accepted.
- iii) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- iv) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- v) In case any bidder is found to be involved cartel formation, his bid will not be considered for evaluation/placement of order. Such bidder will also be debarred from bidding in future.
- vi) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

**CGM (Commercial)
Numaligarh Refinery Limited.
Commercial Dept, Pankagrang,
PO- NR Project, Dist – Golaghat.
PIN-785699, Assam.**

Contact Person: Dhruvajyoti Das
Email ID: djd@nrl.co.in

Enclosures:

- (i) Technical Document
- (ii) Agreed Terms & Conditions (ATC).
- (iii) General Purchase Conditions (GPC) -Indigenous
- (iv) Bidder's Self-Declaration of black listing/ holiday listing as per Performa enclosed duly signed & sealed.
- (v) Annexure-X – for MSE Bidders.
- (vi) PP-LC Policy
- (vii) Special Clause regarding procurement from a country which shares land border with India and Form-A
- (viii) GST Undertaking
- (ix) Format for Bidder details
- ~~(x) Integrity Pact.~~
- (xi) BOQ/Price Schedule Format.