



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER

Two parts ONLINE bid (E-tender) offers are requested from competent bidders for following work:

Name of Work:	Annual Rate Contract for Miscellaneous civil maintenance jobs at SMT NRL
Tender No. & Date:	PUR1008733/SAM
Due Date of Submission:	Before 11.00 AM of 04.12.2024
Earnest Money Deposit:	Rs.2,15,000.00. (Rupees Two Lakh Fifteen Thousand Only)
Contract Period:	The contractual period shall be 2 (two) years from the date of handing over of site.

PRE-QUALIFICATION CRITERIA: -

A) Past Experience of having **successfully completed** similar works* during last 10 years ending last day of month previous to the one in which the original bid due date falls, should be either of the following:

- **One** similar work costing not less than **Rs.53.78 Lakhs**, or
- **Two** similar works costing not less than **Rs.43.03 Lakhs each**, or
- **Three** similar works costing not less than **Rs.32.27 Lakhs each**.

Note: Relevant work order copies and corresponding completion certificates are to be enclosed with offer. The completion certificate should consist of Name of Work, Work Order number & date, Actual executed value and Actual completion date. The value of past experience shall be adjusted at a simple rate of 07% for every completed year and / or part thereof ending last day of the month preceding the month in which the original bid due date falls. **The values specified above are executed values, exclusive of GST / Service tax.**

Unless otherwise specifically mentioned in the tender, Provisional Job Completion Certificate or Job Completion Certificate issued against incomplete / in-progress job will not be acceptable.

***Similar Works:**

1. Bidders should have the experience of successfully executing and completing the following nature of jobs. Bidders shall submit necessary documents (i.e. PO copies) and completion certificates along with the offer as proof of work carried out.

I. Civil Maintenance nature jobs / Civil Construction jobs.

- B)** The bidder shall have an existing registered or branch office in Darjeeling or Jalpaiguri district of West Bengal with working office set up on the date of submission of bid. Valid trade license issued in Darjeeling or Jalpaiguri district shall be submitted along with the bid as documentary evidence.

C) AVERAGE ANNUAL TURNOVER, of the last 3 (three) financial years, shall be at least Rs.32.27 Lakhs.

Bidders to submit copies of audited profit & loss account for the last three financial years in support of annual turnovers or certification of annual turnover for the last three financial years from a registered chartered accountant firm.

- D) Possession of Valid GST registration certificate: Please refer tender document and annexures for more details.**

Tender Schedule:

S.No.	Title	Date & Time
1	Tender Publish / Download start / Bid Submission start date & time	20.11.2024 after 14.00 hrs
2	Tender document download / Bid Submission end date & time	04.12.2024 at 11.00 hrs
3	Bid opening date & time (Technical Bid)	05.12.2024 after 11.00 hrs

INSTRUCTIONS:

- 1) Tender documents should be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating, through the website <http://eprocure.gov.in/eprocure/app>. Bidders are advised to go through instructions provided as '**Instructions for online Bid Submission**' provided in the next page.
- 2) Bidders can access tender documents from the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <http://eprocure.gov.in/eprocure/app>.
- 3) Tenders and supporting documents should be uploaded through e-procurement portal only. Hard copy of the tender documents will not be accepted.

Both Technical bid and Financial bid are to be submitted concurrently, duly digitally signed in the web site <http://eprocure.gov.in/eprocure/app>.

Online Bids are received only on CPPP Portal website <http://eprocure.gov.in/eprocure/app> on or before due date as indicated in the NIT. The bidder shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid. Price Bids of only those bidders shall be opened who are Techno-commercially qualified, at a time and place for which notice shall be given. The qualified bidders shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt.

Office of the CGM (Commercial)
Numaligarh Refinery Limited