

NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER

Job Name: Supply of Laptop Computers for Delhi Public School (COMM/C11/6147)

TENDER DETAILS

E-tender Reference No: OC11000107; Collective No. OC11000107/HIR Tender Publish Date: 11.01.2019 EMD: Not Applicable; Officer Name: Mr. Hirendra Kr. Borah; Ph. 03776 - 265494 Designation: Officer (Commercial) E-Mail: hirendra.bora@nrl.co.in

Note: Only online offer shall be considered against the subject enquiry. For details please go to NRL's e-tendering portal <http://eprocure.gov.in/eprocure/app>.

Bids shall be submitted online only at CPPP website: <http://eprocure.gov.in/eprocure/app>. Tenderer/Contractors are advised to follow the instructions provided in the 'Instructions to the Contractors/Tenderer for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <http://eprocure.gov.in/eprocure/app>'.

NRL invites Online Bids from Prospective Bidders through e-tendering mode for subject items.

This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.

For any assistance you may please contact our service provider personal:

Dhiraj Mohan Saikia,
Phone No. 03776 – 265774,
Email ID: z_tender@nrl.co.in; Mobile No.: 98596 89246

For any Technical Clarification please contact:

Mr. Gaurav Borgohain; Chief Manager (ERP);
E-mail ID: gaurav.borgohain@nrl.co.in;
Mobile No.: 9435152026

IMPORTANT NOTE:

- 1) Tender documents may be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating through the website <http://eprocure.gov.in/eprocure/app>. The portal enrollment is free of cost. Bidders are advised to go through instructions provided at **Appendix-A regarding 'Instructions for online Bid Submission'**.
- 2) Tenderers can access tender documents on the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <http://eprocure.gov.in/eprocure/app>.
- 3) Tenders and supporting documents should be uploaded through e-procurement. Hard copy of the tender documents will not be accepted.
- 4) **All documents as per tender requirement should be uploaded online and further no documents will be accepted offline.**
- 5) **Any queries related to tender must be asked or clarified online (after logging with your User ID) before last date of bid submission.**
- 6) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <https://eprocure.gov.in/eprocure/app>.

Pre-qualification Criteria (Technical):

1. The bidder must mention the make and model of the equipment offered. Detailed technical literature of the product offered is to be enclosed along with the bid. If these information are not provided in the bid, the bid will be rejected.
2. Bidders must be manufacturer or authorized channel partner of the offered items, having authorized maintenance service setup in Assam. If bidder is not the manufacturer of the offered model, authorization letter from OEM for participation in this particular RFQ/Tender is required. The authorization letter must mention the this particular RFQ/ Tender no.with duly signed and seal to be enclosed,Full name of the issuer of the authorization letter with contact no. and e mail ID must be mentioned or else bid will be rejected.
3. Maximum permissible downtime during warrantee period to any defect in parts/components except physical breakage will upto 7 days from the date of call logging.
4. Penalty @ Rs. 100/- will be charged per day, against the problems not resolved, beyond 10 days from date of call logging. The penalty amount will be recovered from the balance payment against any other PO or any other invoice to NRL or Performance Bank Guarantee of the vendor, even though the maintenance support is provided through OEM.
5. The vendor has to provide warranty certificate from OEM.
6. Deviation (if any) has to be clearly mentioned.

Price preference for MSE Bidder:

The price benefit/preference as per MSE policy will be extended only to the original manufacturer and not to trader. For availing MSE benefit UAM based MSE certificate has to be necessarily uploaded during submission of offer. Further, declaration of Udyog Adhaar Memorandum (UAM) numbers by the bidders on CPPP (i.e. e-Tenders submitted through www.eprocure.gov.in portal) needs to ensured during bid submission.

Note to Bidders: As per CVC Circular no. 03/01/12 dated 13/01/2012 Para 3(a) “In a tender, either the Indian agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender.”

For this tender, in case offers are submitted by manufacturers (OEM/ Principals) directly, the offers of dealers shall be rejected for those quoted items without any further communication.

Tender Schedule

SN.	Title	Date & Time
1	Tender Publish Date	11.01.2019
2	Tender document download start date & time	11.01.2019 at 04:00 PM
3	Pre-Bid Meeting Date	Not Applicable
4	Tender document download end date & time	30.01.2019 at 11.00 AM
5	Bid Submission start date & time	11.01.2019 at 04.00 PM
6	Bid Submission end date & time	30.01.2019 at 11.00 AM
7	Bid opening date & time (Technical Bid)	31.01.2019 after 11.00 AM

Bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The Toll free contact number for the helpdesk is 1800 233 7315.
