



NIMLIGARG REFINERY LIMITED
(Technical Recommendation)
Initial Recommendation for Service)

Date: 04.11.2016

Sub: Technical Recommendation for Contract for Office Assistance & maintenance services at NRL Marketing & Business Development Office at Guwahati.

RFO No: OC 3100203ABH
Nos of Bidders: 03

PR No. (S): Proprietary (P) / Non Proprietary (NP) Out come of technical evaluation:											Nos. of Bidders: 03	
Name of Bidder	Description of reference Work Order considered for evaluation	Pre-Qualification Criteria as per Tender and Compliance					Deployment of resources as per tender requirement	Compliance of Special Condition of Contract/Other requirement as per tender	Technically acceptability of Offer (Yes/No)	Remarks		
		Criteria	Compliance	Manpower (Yes/No/NA)	Equipment (Yes/No/NA)	Cost/Other						
Ms GAS Facility Services (I) Pvt. Ltd.	1. House keeping & office assistance services at Marketing office, Guwahati WO no. 4300021401 dt. 26.08.2010. Value of Rs. 21.51 Lacs. 2. Office Assistance and Facility Management Contract in Commercial Department, NRL, Numbani, WO No. 4300019784 dated 07.04.2010 Value of Rs. 48.31 Lacs. 3. AMC for Housekeeping and Office Assistance services at Marketing and Business Development Office at Guwahati, WO no. 4300034066 dated 28.11.2013. Value of Rs. 38.11 Lacs. 4. Average Annual Turnover = Rs. 2046.29 lacs. 5. Trade licence issued by GMC provided as proof of office set up at Guwahati. 6. Income Tax PAN No. AACBG8346B, Service Tax Registration No. AACBG8346B5T001, PF code No. DU/18835.	Providing documentation & facility management services/office entry services/office keeping services/office assistance involving data entry in PSU's/ Govt. dept./ reputed private ltd. companies.	Single WO of 12.18 lacs. Two WO of 9.74 lacs Three WO of 7.31 lacs.	Average Annual turnover during last three years at least 7.31 lacs	Registered office in Guwahati	Yes	Yes	NA	Yes	As per tender PQC, all required documents have been submitted. Therefore, the bid is technically acceptable		
Ujjayanta Technologies Private Limited	1. Preparation and issue of Elector's Photo Identity Cards (EPICs) to Election Dept. Govt. of Tripura, WO No F.18(57)-CEOC/COND/72001(H)/A.00664708 dt. 21.11.2006 of Rs. 89.61 Lacs. 2. Providing 15 Computer Professional (Data Entry Operator) at G.B.P. Hospital & Head of Office, A.G.M.C. Agartala, WO No. F.2 (205-1)-MED/GEN/2003/6780-67 DATED 19.12.2006 wo is running WO value 8.5 Lacs. 3. Providing data entry support personal at AGMC & GBP Hospital, Agartala, WO No. UTR/PL/AGMC/2012-13002 dated 04.02.2013. WO is running & WO value is 18 Lacs. 4. Average Annual Turnover = Rs. 163.42 lacs. 5. Bidder has no office set up at Guwahati. 6. Income Tax PAN No. AACU7486R5T001 (Backup document NA), PF, ESI details not submitted.	do	do	do	do	No	Yes	NA	No	As per tender PQC, bidder does not have office setup in Guwahati as per submitted documents. Therefore, the bid is technically not acceptable		
Ms D. P. Trader	1. Past Work Experience submitted does not necessarily fall under 'similar works' criteria as mentioned in tender document. 2. Average Annual Turnover = Rs.55.76 lacs (For the financial year 2013-14 & 2014-15). Turnover for the financial year 2015-16 not provided. 3. Bidder has no office set up at Guwahati. 4. Income Tax PAN No. AICPB3615M (Backup document NA), Service Tax Registration No. AICPB3615M5T001 (Backup document NA), PF no AS/TS/4813, ESI details not submitted	do	do	do	do	Yes	Yes	NA	No	No	Past Work Experience submitted does not necessarily fall under 'similar works' criteria as mentioned in tender PQC. Also, bidder does not have office setup in Guwahati as per	

Special Note to
Commercial (if any):
Indirector (s)
(Signature, name,
designation):
Rajib Changkakoti, M (ED)

Approved as per new
DOA clause 09:

R M W Khongwir
CM (Marketing)

Baranaj Sanyal
SM (Coordination-
Kolkata)