

**NUMALIGARH
REFINERY
LIMITED**



A GOVERNMENT OF INDIA UNDERTAKING

**TENDER DOCUMENT FOR SUPPLY OF POUR
POINT DEPRESSANT (PPD) FOR DOSING
DURING PRODUCTION OF WINTER GRADE
AND ARMY GRADE EURO IV HSD TO MEET
THE POUR POINT.**

(Tender No. OC44000053/PRA)

PART – I: UN-PRICED BID



**PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED**

A Govt. of India Enterprise)



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER (NIT)

1. Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced Indian supplier for the following under two bid system (Part-I: Techno-commercial part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Pre- Qualification Criteria (PQC) of the tender document.

SUPPLY OF POUR POINT DEPRESSANT (PPD) FOR DOSING DURING PRODUCTION OF WINTER GRADE AND ARMY GRADE EURO IV HSD TO MEET THE POUR POINT. Tender No. OC44000053/PRA)	Tender Publishing Date:	01.10.2019 (12.05 Hours)
	Document Download/ Sale Date:	01.10.2019 (12.05 Hours)
	Seek Clarification Start Date:	01.10.2019 (12.05 Hours)
	Seek Clarification End Date:	16.10.2019 (12.05 Hours)
	Bid submission start date:	01.10.2019 (12.05 Hours)
	Bid submission close date (i.e. Bid Due Date)	23.10.2019 (11.00 Hours)
	Bid Opening Date:	24.10.2019 (11.00 Hours)

2. **SUBMISSION OF E-BID:**

The E-Bid should be prepared in Two Parts as per the following details.

- i) PART – I : Techno-commercial / Un-priced Bid.
- ii) PART - II : Price Bid

Note:

- i) Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>
- ii) This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.
- iii) For any assistance you may please contact our service provider personnel at Phone No 03776 – 265774, email: z_tender@nrl.co.in
- iv) **Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.**
- v) Corrigendum, Addendum (if any) will be published in e-tendering portal (<http://eprocure.gov.in/eprocure/app>) only.

3. **EARNEST MONEY DEPOSIT:** Not applicable.

4. **Bidders who are on holiday list by NRL or any other Oil sector PSU will not be considered. Accordingly, the bidder shall submit a self-declaration as per format enclosed with Tender Document. It may be noted that if this declaration is found to be false, NRL shall have the right to reject bidder's offer, and if the bid has resulted in a contract, the contract is liable to be terminated.**

5. **PRE-QUALIFICATION CRITERIA (PQC):**

- The bidder shall be a manufacturer of PPD.
- Bidder must have experience of supplying PPD directly to one or more Refineries within last 10 (ten) years to be reckoned from bid submission close date. Purchase Order (PO) copy along with a copy of invoice to be submitted in support of their claim for past experience.

In addition to above, bidder needs to submit the following documents along with their technical bid:

The bidder shall submit a statement indicating the following details:

- a) Buyer's Name
- b) Buyer's contact details (Name & designation, e-mail, telephone number)
- c) Purchase order Number
- d) Purchase order date
- e) Quantity Ordered
- f) Quantity Supplied
- g) Invoice Number & Date.

- ☐ **Copies of invoices:** One copy of invoice for each order indicated above to be provided along with Technical Bid. In addition to these copy/copies, NRL may ask for copy/copies of invoice(s) on random basis for verification.

6. **DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:**

- a) Documents in support of PQC of the tender.
- b) All Technical requirements/details as per Technical Document enclosed.
- c) Agreed Terms & Conditions (ATC) duly filled, signed & stamped. **The commercial terms & conditions should not be repeated in the offer.**
- d) Bidder's Self-Declaration of black listing/ holiday listing as per Performa enclosed - duly signed & sealed.
- e) In case of Micro & Small Enterprise (MSE), bidders need to upload a copy of Udyog Aadhar Memorandum (UAM) / EM (Part-II) certificate for availing MSE benefit as applicable as per provision of this tender.
- f) In case of availing benefits under Purchase Preference Policy (Linked with Local Content) (PP-LC Policy), bidder to submit documents as per PP-LC Policy and 'Table 1: Calculation of Local Content – Supply Contracts (Goods)' (i.e. Page 5 of 7 of PP-LC Policy) to be stated as **'QUOTED IN PRICED BID'**
- g) Vendor Details as per Format enclosed.

7. **DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:**

- BoQ/Priced Bid "in "XLS" format as per instructions provided.
- In case availing benefits under Purchase Preference Policy (Linked with Local Content) (PP-LC Policy) (as explained per PP-LC Policy), bidder shall provide break up of "Local component" and "Imported Component" along with their price bid (in PDF) as per format in 'Table 1: Calculation Of Local Content – Supply Contracts (Goods)'; refer page 5 of 7 of PP-LC Policy.

8. **EVALUATION OF THE TENDER:** Tender shall be evaluated on '**Lowest Offer Basis**'.

9. **TENDERS FROM MICRO AND SMALL ENTERPRISES (MSEs): Refer Annexure-X**

10. **GENERAL:**

i) NRL adopts a practice to verify documents submitted by L1 (successful) bidder in support of bidder's credential against PQC. Authentication may be verified with the issuing authorities, by way of direct communication to NRL over official e-mail IDs / Original letter of authentication by post. Bidders may also follow up with the issuing authority for eliciting early response. If documents remain unauthenticated till given time line, NRL reserves the right to reject the bid.

Proper address for communication, including e-mail ID of the issuing authority should be provided along the tender document.

ii) **Consortium/Joint venture bids shall not be accepted.**

iii) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.

iv) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.

v) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

Date: 01.10.2019

**GM (Commercial) I/c
Numaligarh Refinery Limited.
Commercial Dept, Pankagrath,
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