



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER

Two parts bid **ONLINE (E-tender)** offers requested from competent contractors for following work:

Name of Work:	Maintenance & Upkeepment Contract at NRL Warehouse
Tender No. & Date :	OC29000062 dated 29.10.2021
Due Date & Time of Submission :	Closing of bidding : 19-11-2021 at 16:00 hrs. Opening of bid : 20-11-2021 at 11:00 hrs.
Earnest Money Deposit :	Nil. <i>Bidders are required to submit “Declaration for bid security / Earnest Money Deposit (EMD)” enclosed as Annexure-XVI.</i>
Contract Period:	02 (Two) Years, with a provision for extension of another 01 (one) year based on satisfactory performance of the contractor.

BRIEF SCOPE OF WORK: As per Tender Document, SCC and SOR.

PRE-QUALIFICATION CRITERIA:

1. Past Experience of having successfully completed similar works* during last 10 years ending last day of the month, proceeding the month in which bids are invited should be either of the following :-

- One similar work costing not less than = **Rs.46.62 Lakh**
- Two similar works costing not less than= **Rs.37.29 Lakh** each and
- Three similar works costing not less than=**Rs.27.97 Lakh** each

***Similar works:** Bidders should have past experience of successful completion of any Upkeepment /Material handling/ Maintenance nature of Jobs in any Govt. organization / PSU in Assam. In support of their past experience bidders to submit copies of work order & completion certificates along with their technical bid. **The completion certificate must have completion date and value of work executed.**

The Value of past experience be adjusted at a simple rate of 7% for every completed year and/ or part thereof ending last day of the month preceding the month in which bids are invited

Note: The bidder must submit copy (ies) of relevant Work Order(s) and Completion Certificate(s) along with the un-priced bid in support of the above criteria.

2. Average Annual Financial Turnover during the last three years ending 31st March of the previous financial year, shall be at least **Rs.27.97 Lakh**. The bidder must submit copy (ies) financial documents – Trading and P/L account(s) along with the un-priced bid in support of the above criteria.

3. Bidder should have following valid documents to be submitted along with the technical Bid on the date of Closing of tender.

- (i) Income Tax PAN number.
- (ii) GST registration number.
- (iii) PF & ESI certificate

SPECIAL NOTE TO BIDDERS:

- a) The relaxation of Prior Turnover and Prior Experience (Indicated in the tender document) will be applicable for Micro and Small Enterprise (MSE) or Startup bidder for the subject tender.
- b) NRL adopts a practice to verify documents submitted by L1 (successful) bidder in support of bidder's credential against PQC. Authentication may be verified with the issuing authorities, by way of direct communication to NRL over official e-mail IDs / Original letter of authentication by post. Bidders may also follow up with the issuing authority for eliciting early response. If documents remain unauthenticated till given time line, NRL reserves the right to reject the bid.

Proper address of communication, including e-mail ID of the issuing authority should be provided along the tender document.

Non fulfillment of all the above mention Technical & Commercial Qualifying criteria will lead to disqualification of bidder.

Tender Schedule:

S. No.	Title	Date & Time
1	Tender Publish Date	29-10-2021 at 11.00 hrs.
2	Tender document download and Bid Submission start date & time	29-10-2021 at 11.00 hrs.
3	Tender document download and Bid Submission end date & time	19-11-2021 at 16.00 hrs.
4	Bid opening date & time (Technical Bid)	20-11-2021 at 11.00 hrs.

All bidders are note the above mentioned timeline for tender submission.

Bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The Toll free contact number for the helpdesk is 1800 233 7315.

For any Technical related queries, E-mail ID's are:

IMPORTANT NOTE:

- 1) Tender documents should be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating, through the website <http://eprocure.gov.in/eprocure/app>. Bidders are advised to go through instructions provided as '**Instructions for online Bid Submission**'.
- 2) Bidders can access tender documents on the website, fill them with all relevant information and submit the completed tender document on the website <http://eprocure.gov.in/eprocure/app>.
- 3) Tenders and supporting documents should be uploaded online. Hard copy of tender documents and any supporting documents will not be accepted.

Both Technical bid and Financial bid are to be submitted concurrently, duly digitally signed in the web site <http://eprocure.gov.in/eprocure/app>.

Online Bids are received only on CPPP Portal website <http://eprocure.gov.in/eprocure/app> on or before due date as indicated in the NIT. The bidder shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid. Price Bids of only those bidders shall be opened who are Techno-commercially qualified, at a time and place for which notice shall be given. The qualified bidders shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt. They can also view the bid opening event online at their remote end.

For any assistance, please contact the following person:

Dhiraj Mohan Saikia, Phone No 03776 – 265774, E-mail: z_tender@nrl.co.in

Corrigendum/addendum/extension (if any) pertaining to this tender will be published in the website only

Kindly upload technical bid documents in folders as specified below:

1. **Tender Document Folder:** Signed and seal of each page (filled in information in tender).
2. **Technical Document Folder:**
 - a. Work order and completion certificate
 - b. Financial document in support of Annual Turnover
 - c. PAN card copy
 - d. GST Registration certificate
 - e. PF, ESI copy etc.

CGM (Commercial)

Numaligarh Refinery Limited