



NUMALIGARH REFINERY LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)
PO- NRL COMPLEX, NUMALIGARH
Dist : GOLAGHAT, ASSAM 785699



OPEN TENDER

REQUEST FOR QUOTATION

NRL REF: COL. No. : OC43000253/JIN
Date : 22.10.2020
RFQ number : 6100028695
Contact Person : Jintu Bora 03776-265847
Email ID : jintu.bora@nrl.co.in
Bid submission end date : 05.11.2020 Time: 11:00 AM
Bid opening date (tech) : 06.11.2020 Time: 11:00 AM

Job Name: Supply of Ultrasonic Flaw Detector

Dear Sir(s),

Numaligarh Refinery Limited (NRL) invites e-bids from competent and experienced Indian bidders for the following under two bid system (Part-I: Techno-commercial part and Part-II: Price Part) with sound technical and financial capabilities fulfilling the Pre- Qualification Criteria (PQC) of the tender document.

1. TENDER SCHEDULE

Sl. No.	Title	Date & Time
1	Tender Publish Date	22-10-2020
2	Tender document download start date	22-10-2020
3	Tender document download end date & time	05-11-2020 at 11.00 AM
4	Bid Submission start date	22-10-2020
5	Bid Submission end date & time	05-11-2020 at 11.00 AM
6	Bid opening date & time (Technical Bid)	06-11-2020 after 11.00 AM

Note:

Delivery of the material within the stipulated period is the principal essence of this tender. Hence, delivery of the items within the stipulated delivery period shall be taken into account while quoting for the tender. NRL at its discretion may not consider a bidder for evaluation/ reject the offer in case of deviation from the stipulated delivery period.

TECHNICAL CORRESPONDENCE:

To:	Javed Mahammed, Sr. Manager (Inspection); Email ID: javed.mahammed@nrl.co.in ; M: 9435042235
CC:	Gojen Doley, Chief Manager (Inspection); Email ID: gojen.doley@nrl.co.in ; M: 9435154452

COMMERCIAL CORRESPONDENCE:

To:	Jintu Bora, Chief Manager (Commercial); jintu.bora@nrl.co.in ; 9435152572
CC:	Diganta Das, Dy. General Manager (Commercial); diganta.das@nrl.co.in ; 9435152011

2. SUBMISSION OF E-BID:

The E-Bid should be prepared in Two Parts as per the following details.

- PART – I : Techno-commercial / Unpriced Bid
- PART - II : Priced Bid

Note:

- i) Only online offer shall be considered against the subject enquiry. For details please go to our e-tendering portal <http://eprocure.gov.in/eprocure/app>
- ii) This Tender is being conducted in e-tendering mode and the Bid documents can be downloaded for ONLINE bidding by the bidders, who has the Digital Signature Certificates.
- iii) For any assistance you may please contact our service provider personnel at Phone No 03776 – 265774, email: z_tender@nrl.co.in
- iv) Bid submission or queries relating to CPP Portal in general may be directed to the CPP Portal Helpdesk at 0120-4200462 / support-eproc@nic.in
- v) **Bids received by way of Post, Courier, Fax, Telex or Telegram or email or in open condition shall not be considered.**

3. DOCUMENTS TO BE UPLOADED AS A PART OF PART – I: TECHNO-COMMERCIAL / UNPRICED E-BID:

Bidder has to mandatorily submit the following documents, otherwise NRL shall have the right to reject bidder's offer.

- a) Documents in support of PQC.
- b) Agreed Terms & Conditions (ATC) duly filled, signed & stamped. The commercial terms & conditions should not be repeated in the offer. Please also clearly mention "QUOTED / NOT QUOTED" against respective quoted items, if applicable.
- c) All pages of the tender document and technical documents duly filled, signed & stamped.
- d) Integrity Pact for tenders value Rs 1 Cr. and above, if applicable.

4. DOCUMENTS TO BE SUBMITTED AS A PART OF PART – II: PRICED E-BID:

- a) BoQ/Priced Bid "in "XLS" format as per instructions provided.

5. BENEFITS TO MICRO AND SMALL ENTERPRISES:

- a) Applicable in this tender as per **Annexure-“X”**

Documents to be submitted in support of ‘Micro & Small Enterprises’

Bidders who are willing to avail the benefit of ‘Micro & Small Enterprises’ and ‘Start Ups’ are required to submit the following documents.

For availing the benefits of ‘Micro & Small Enterprise’:

MSE bidder has to mandatorily submit copy of MSE registration document (i.e. Udyog Adhaar Memorandum (UAM) or Entrepreneurs Memorandum (EM Part-II)) from any of the following body:-

- National Small Industries Corporation (NSIC)
 - District industries Centers(DICs)
 - Coir Board
 - Khadi and Village Industries Commission(KVIC)
 - Khadi and Village Industries Board(KVIB)
 - Directorate of Handicrafts and Handloom
 - Udyog Adhaar Acknowledgment / Udyog Adhaar Memorandum issued by MoMSME
 - Any other body specified by the Ministry of MSME (MoMSME)
- (i) If the bidder fails to submit MSE registration certificate mentioned above in the original tender, the bidder shall not be considered for evaluation as MSE.
 - (ii) The MSE registration shall be valid as on date of placement of order
 - (iii) The registration must be for the items/category of items/services relevant to the tendered items/category of items /services.

To update MSME details please follow the following steps:

1. Logon to the CPPP
2. Login with your account details
3. Click on **My Accounts**
4. Click on **Privileges**
5. Under **MSME** you have to update your details.

For availing the benefits of 'Start Ups':

Bidder who intends to participate as 'Start-up' company should enclose the Certificate of Recognition issued by Department of Industrial Policy and Promotion, Ministry of Commerce & Industry, Govt. of India.

Offer will be considered only when NRL is satisfied with experience and capability of the tenderer to take up this work.

If any issues occur please contact CPPP helpdesk at 0120-4200462 / support-eproc@nic.in

6. PURCHASE PREFERENCE LINKED WITH LOCAL CONTENT:

- a) Applicable in this tender as per **Annexure-"XI"**

7. GENERAL:

- a) Bidders who are on holiday list of NRL or any other Oil sector PSU will not be considered. **Accordingly, the bidder shall submit a self-declaration as per format enclosed with Tender Document as Annexure - IX.** It may be noted that if this declaration is found to be false, NRL shall have the right to reject bidder's offer, and if the bid has resulted in a contract, the contract is liable to be terminated.
- b) Canvassing in any other form by the bidder or by any other agency on their behalf may lead to disqualification of their bid.
- c) In case any of the document/information(s) furnished by a bidder are found to be false/forged, such bidder shall be kept in holiday list/ black list apart from other penal actions as deemed fit by NRL.
- d) NRL reserves the right to defer the date/time of opening of the offer; to make changes in the terms & conditions of tender document and to reject any or all bids without assigning any reason thereof.

Thanking you,

Yours faithfully,

For & On behalf of Numaligarh Refinery Limited

General Manager (Commercial) I/C

SPECIAL INSTRUCTIONS TO BIDDERS

COMMERCIAL LOADING/ REJECTION OF OFFERS IN CASE OF DEVIATIONS TO AGREED TERMS & CONDITIONS:

1 Payment Term:

Deviation to Payment Term indicated in Agreed Terms & Conditions (ATC) shall be liable for rejection.

2 Performance Bank Guarantee (PBG):

In case a supplier offers to give a PBG for less than 10% of order value, or for a lesser period than what is specified in ATC of the Tender, loading shall be done for the differential amount and/ or the differential period. For differential period/ amount loading, the following example will amplify the methodology (if Tender specifies 10% PBG for 18+3=21 months):

In case of differential period:

Description	Loading
10% for 21 months	No loading
10% for 18 months	$10\% \times 3/21 = 1.43\%$
10% for 12 months	$10\% \times 9/21 = 4.29\%$
10% for 06 months	$10\% \times 15/21 = 7.14\%$
No PBG	10 %

In case of Differential Amount:

Description	Loading
Amount Offered by Bidder 10%	No loading
Amount Offered by Bidder Less than 10%	Differential between the offered percentage and 10%

3 Price Reduction Clause for Delayed Delivery:

Deviation to above term indicated in Agreed Terms & Conditions (ATC) shall be liable for rejection.

4 Delivery Period:

Delivery of the material within the stipulated period is the principal essence of this tender. The required delivery period will be as stipulated under Agreed Terms & Conditions (ATC) of Tender. NRL at its discretion may not consider a bidder for evaluation/ reject the offer in case of deviation from the stipulated delivery period. Delivery period stated in tender must be strictly followed. If the vendor fails to deliver the goods within the scheduled delivery date, NRL reserves the right to reject the materials and cancel the PO at its sole discretion.

5 Past Track Record of Performance:

Offers from Bidders who have failed to meet the Quality Requirements and Contractual Delivery Date as per NRL's tender/ Purchase Order in the past may not considered for evaluation/ rejected at the sole discretion of NRL.

NUMALIGARH REFINERY LIMITED

AGREED TERMS & CONDITIONS (ATC)

Job Name: Supply of Ultrasonic Flaw Detector

Bidder M/s _____

Tender No : **OC43000253/IIN**

Offer Ref & Date: _____

Signature : _____

Mobile No.: _____

Name : _____

E-mail id _____

Official Seal: _____

DULY FILLED, SIGNED & STAMPED COPIES OF THIS PRE-FILLED "QUESTIONNAIRE" SHALL BE ENCLOSED WITH BIDDER'S UNPRICED QUOTATION. FAILURE ON THE PART OF BIDDER IN NOT RETURNING THIS DULY FILLED-UP "QUESTIONNAIRE WITH UNPRICED QUOTATION AND/OR SUBMITTING INCOMPLETE REPLIES MAY LEAD TO REJECTION OF BIDDER'S QUOTATION".

SN	DESCRIPTION	BIDDER'S CONFIRMATION
01.	<u>PRE-QUALIFICATION CRITERIA</u> The bidders who intend to participate in the tendering process shall meet all the minimum requirements and only such bidders shall be pre- qualified technically for further evaluation. • Pre-Qualification Criteria shall be governed by “Annexure I- Purchase Specification for Supply of Ultrasonic Flaw Detector” The intending bidders shall have to furnish proof of their pre-qualification along with the Techno-commercial bid. Copies submitted in support of credentials shall be self-attested. Pre-qualification criteria will be checked at the time of techno-commercial evaluation of the offer. Bidders are to know that no further communication may be done to ascertain their prequalification. The offers with incomplete /irrelevant documents / anomalies may be straightway rejected without any communication. Hence, bidders are advised to take utmost care while submitting their prequalification documents at the time of offer.	Noted

(Bidder's Signature & Seal)

SN	DESCRIPTION	BIDDER'S CONFIRMATION
02	- NRL adopts a practice to verify documents submitted by L1 (successful) bidder in support of bidder's credential against PQC. Authentication may be verified with the issuing authorities, by way of direct communication to NRL over official e-mail IDs / Original letter of authentication by post. Bidders may also follow up with the issuing authority for eliciting early response. If documents remain unauthenticated till given time line, NRL reserves the right to reject the bid. Proper address for communication, including e-mail ID of the issuing authority should be provided along the tender document. Pre-Qualifying Criteria mentioned in the tender is applicable for all participating bidders. The relaxation of Prior Turnover and Prior Experience for Micro and Small Enterprise (MSE) or Startup bidder will not be applicable for the subject tender. - Offer will be considered only when NRL is satisfied with experience and capability of the tenderer to take up this work.	Noted
03.	<u>EVALUATION OF TENDER:</u> The items in the tender shall be non-splitable and shall be evaluated on 'Overall Lowest Offer Basis'. Bidders have to quote for all the items in the tender otherwise the bid is liable to be rejected.	Noted
04.	<u>TECHNICAL TERMS & CONDITIONS:</u> Bidders are requested to read carefully all the technical specifications and the technical terms & conditions and quote accordingly. As per Annexure I- Purchase Specification for Supply of Ultrasonic Flaw Detector	Confirmed
05.	Please confirm that you have quoted price on FOR NRL Refinery site basis; separately indicating Basic Price (on Ex-works), P&F Charge (in % of basic), Testing Charge (in % of basic), TPI Charge (in % of basic), Freight Charge (in % of basic), Transit Insurance (in % of basic) and GST (in %) in the "BoQ/Priced Bid " in "XLS" format as per instructions provided.	Confirmed
	<u>NOTE:</u> Where any field in the online priced bid (BoQ) is left blank or =0, the charge, tax or duty shall be considered as either inclusive, nil or not applicable. Charges quoted elsewhere may be ignored in priced bid evaluation and shall not be borne by NRL. Bidders are strictly advised not to submit any additional offer documents mentioning commercial terms and conditions beyond the documents and forms published along with this tender. No subsequent revision in the BoQ is possible after final submission. Any services, charges, taxes and duties left unquoted shall be deemed to be inclusive in the quoted price. Printed terms and conditions, if any, submitted with the quotation shall be ignored and shall not be applicable in the event of order. In case of contradiction between the confirmations given above and terms & conditions mentioned elsewhere in the offer, the confirmation given herein above shall prevail. Moreover, rates & taxes indicated in the BoQ shall prevail. Ambiguity/contradiction/lack of clarity may lead to rejection at any stage of the tender without further notice.	Noted
06.	Please indicate Despatch Point of the goods:	_____
07.	Arrangement of Transportation up to NRL Site and Transit Risk Insurance are in bidder's scope.	Confirmed

(Bidder's Signature & Seal)

SN	DESCRIPTION	BIDDER'S CONFIRMATION
08.	It will be the sole responsibility of the bidder to arrange for Testing and Third Party Inspecting (if any) and submit the testing & inspection certificate along with dispatch documents. No time extension shall be allowed by NRL for any delay/lapse in this regard.	Confirmed
09.	<u>Goods and Services Tax (GST):</u> Present rate of GST payable extra on finished products has been indicated in the BoQ in terms of your QUOTED Price.	Confirmed
10.	Any new or additional taxes/ duties and any increase in the existing taxes/duties imposed after contractual delivery date shall be to Bidder's account whereas any corresponding decrease shall be passed on to the Owner.	Confirmed
11.	<u>PAYMENT TERMS:</u> As per Annexure I- Purchase Specification for Supply of Ultrasonic Flaw Detector Any deviation from the above will lead to rejection of the offer. Bidders to note that NRL shall release all payments through e-payment mode (RTGS / NEFT) only and not through any other mode.	Confirmed Noted
12.	<u>DELIVERY PERIOD:</u> As per Annexure I- Purchase Specification for Supply of Ultrasonic Flaw Detector Delivery of the material within the stipulated period is the principal essence of this tender. NRL at its discretion may not consider a bidder for evaluation/ reject the offer in case of deviation from the stipulated delivery period. Delivery period stated in tender must be strictly followed. If the vendor fails to deliver the goods within the scheduled delivery date, NRL reserves the right to reject the materials and cancel the PO at its sole discretion.	_____ Noted
13.	<u>PERFORMANCE BANK GUARANTEE (PBG) for Supply Part:</u> As per NRL's 'General Purchase Conditions' (Vendor will have to provide Performance Bank Guarantee for 10% of the basic value of purchase order unless otherwise specified. This bank guarantee shall be valid (shall remain in force) for guarantee period (as mentioned in the guarantee clause), with an invocation period of six months thereafter. In the case of Indigenous vendors, the Performance Bank Guarantee shall be given on a non-judicial stamp paper of appropriate value (currently Rs 100). In case, PBG is not provided by the Vendor, 10% of the basic value shall be retained in lieu of PBG, till the expiry of guarantee and claim period.).	Applicable
14.	<u>PRICE REDUCTION CLAUSE FOR DELAYED DELIVERY:</u> The delivery period shall be strictly followed. Failing supplies in time, NRL reserves the right to cancel the order and take alternative procurement action solely at the risk and cost of the vendor. In case of delay in execution of the order, NRL may at its option, recover from the vendor price reduction of 0.5% of the value of delayed goods per week of delay or part thereof subject to a maximum of 5% of the total order value of goods. Deviation to the term indicated above shall be liable for rejection.	Accepted Noted

(Bidder's Signature & Seal)

SN	DESCRIPTION	BIDDER'S CONFIRMATION
15.	<u>OFFER VALIDITY:</u> Bid shall remain valid for period of 180 days from the bid due date/extended due date.	Confirmed
16.	<u>PART ORDER:</u> Bidder to confirm acceptance of Part Order.	Confirmed
17.	<u>REPEAT ORDER:</u> Repeat Order may be placed within 1 (One) year from the date of the original order at the same prices, terms & conditions. Please confirm acceptance.	Confirmed
18.	<u>FIRMNESS OF PRICES:</u> Quoted prices shall remain firm and fixed till complete execution of the order.	Confirmed
19.	<u>GUARANTEE / WARRANTY:</u> As per Annexure I- Purchase Specification for Supply of Ultrasonic Flaw Detector	Confirmed
20.	Please indicate your GST registration no.	_____
21.	Please indicate the HSN code of the goods item-wise (Kindly attach separate sheet if required).	
22.	Kindly confirm whether you are a registered MSE. For details please refer Annexure X of the Tender Document.	Yes / No
	a. Indicate separately if you are a Women Owned MSE :-	Yes / No
	b. Indicate separately if you are a MSE and belong to the SC/ST category:-	Yes / No
	Documentary proof like ownership certificate / caste certificate etc. to be submitted for eligibility under a) and b) above	Noted
	- MSE bidder has to mandatorily submit copy of MSE registration document (i.e. Udyog Adhaar Memorandum (UAM) or Entrepreneurs Memorandum (EM Part-II)) from any of the following body:- - National Small Industries Corporation (NSIC) - District industries Centers(DICs) - Coir Board - Khadi and Village Industries Commission(KVIC) - Khadi and Village Industries Board(KVIB) - Directorate of Handicrafts and Handloom - Udyog Adhaar Acknowledgment/ Udyog Adhaar Memorandum issued by MoMSME - Any other body specified by the Ministry of MSME (MoMSME)	Noted

(Bidder's Signature & Seal)

SN	DESCRIPTION	BIDDER'S CONFIRMATION												
23.	Price preference for MSE Bidder: The price benefit/preference as per MSE policy will be extended only to the original manufacturer and not to trader/dealer.	Noted												
24.	Both Manufacturer and their Authorized dealer / channel partner cannot bid simultaneously in the same tender. In case offers are submitted by manufacturers (OEM/ Principals) directly, the offers of dealers shall be rejected for those quoted items without any further communication.	Noted												
25.	<u>PRICE IMPLICATIONS NOT PERMITTED:</u> 1. Any increase/ decrease in price submitted by Supplier after submission of offer without any query will be treated as unsolicited. 2. No Price Implication shall be permitted against technical / commercial queries, which are clarificatory in nature without involving any change in scope / specifications. In case any vendor gives price increase, the bidder shall be advised to withdraw such price increase, and if the vendor does not accept to withdraw price increase, his bid for corresponding item will be rejected. 3. In case of unsolicited price decrease, the Supplier's offer shall be compared as per originally quoted prices and if the Supplier happens to be the recommended Supplier, the decrease in prices shall be taken into account for ordering.	Noted												
26.	<u>EXCEPTIONS AND DEVIATIONS:</u> Bidder is required to comply with the requirements of the Bid Document (including corrigendum(s) / addendum(s) etc. if any), and not to stipulate any exceptions or deviation. In case it is unavoidable, Bidder must clearly stipulate ay stipulate exceptions and deviations to bid requirements only as per the format below in a separate sheet. <table border="1"><tr><th rowspan="2">Sl. No.</th><th colspan="2">Bid Document Preference</th><th rowspan="2">Subject</th><th rowspan="2">Deviation</th></tr><tr><th>Page</th><th>Clause</th></tr><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>	Sl. No.	Bid Document Preference		Subject	Deviation	Page	Clause						Noted
Sl. No.	Bid Document Preference		Subject	Deviation										
	Page	Clause												
27.	<u>DECLARATION FOR NOT BEING UNDER LIQUIDATION, COURT RECEIVERSHIP OR SIMILAR PROCEEDINGS:</u> We herewith declare that we are not under liquidation, court receivership or similar proceedings.	Confirmed												

(Bidder's Signature & Seal)

SN	DESCRIPTION	BIDDER'S CONFIRMATION
28.	<u>TENDER ACCEPTANCE:</u> - I / We hereby certify that I / we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein. - The corrigendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter. - I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety. - I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.	Confirmed
29.	<u>PRICE BID UNDERTAKING:</u> I submit the Price Bid and related activities as envisaged in the Bid document. I have thoroughly examined and understood all the terms and conditions as contained in the Bid document, and agree to abide by them. I offer to work at the rates as indicated in the price Bid, inclusive of all applicable taxes except GST.	Confirmed
30.	<u>ZERO DEVIATION TENDER:</u> This enquiry has been issued as “zero deviation bidding” basis. Prospective Bidders must submit their offer complete in all respect and must contain confirmations/ compliance to all techno-commercial points without any deviation. However, any techno-commercial clarification may be sought before submission of the bid.	Noted
31.	<u>NO EXTENSION TENDER:</u> Bidders to note that since this tender contains all comprehensive techno-commercial details hence they are requested not to miss the deadline for bid submission. NRL at its discretion may or may not extend the tender due date and therefore bidders are advised to upload their bid in advance and bid due date extension request may not be entertained by NRL later on.	Noted
32.	All other terms and conditions shall be as per NRL's 'General Purchase Conditions'.	Confirmed
33.	➤ Bidders are requested to submit details of their Turnover of the preceding year in case it is Rs. 500 Cr and above. ➤ Bidders who fall within this bracket of Turnover of Rs. 500 Cr and above require to mandatorily submit E- Invoice with IRN and QR Code legibly recorded in their Invoices for seamless processing of the same. Special Note : Bidders to note that no invoice will be processed unless it is an E- Invoice with IRN and QR Code on the body of the document	Noted & Confirmed
34.	Bidder should submit the appropriate form under Annexure-XIII (Special Tender Clause on Procurement from a Bidder from a country which shares Land Border with India) duly sealed & signed.	Confirmed
35.	Bidder should submit the all pages of tender document duly sealed & signed.	Confirmed

SIGNATURE OF BIDDER : _____

NAME OF BIDDER : _____

COMPANY SEAL : _____

DATE : _____