



**NUMALIGARH REFINERY LIMITED**  
**NOTICE INVITING TENDER**

Two parts bid **ONLINE (E-tender)** item rate offers requested from competent contractors for following work:

|                                            |                                                                                                                                                                                                                                                                                                                                                |
|--------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Name of Work:</b>                       | Rotary Kiln, Rotary cooler cold & hot alignment at NRL                                                                                                                                                                                                                                                                                         |
| <b>Tender No. &amp; Date :</b>             | OC16000273 dated 13.10.2017                                                                                                                                                                                                                                                                                                                    |
| <b>Due Date &amp; Time of Submission :</b> | <b>Closing of bidding</b> : 01.11.2017 at 11:00 hrs.<br><b>Opening of bid</b> : 02.11.2017 at 11:00 hrs.                                                                                                                                                                                                                                       |
| <b>Earnest Money Deposit :</b>             | Rs. 14,000.00<br>(Bidders are required to submit the EMD amount online through the link <a href="https://easypay.axisbank.co.in/nrl">https://easypay.axisbank.co.in/nrl</a> i.e. within 01-11-2017 at 11.00 hrs. Please note that EMD amount only in online mode is acceptable and no other mode i.e. offline or hard copy is not acceptable.) |
| <b>Contract Period:</b>                    | 02 (Two) years with a provision of extension for another one year.                                                                                                                                                                                                                                                                             |

**BRIEF SCOPE OF WORK:** As detailed in Tender Document, Special Terms & Conditions & BOQ.

**BID QUALIFICATION CRITERIA:**

1. The bidder must have Experiences of executing contract value of similar work\* completed during last 10 years ending last month i.e. 30.09.2017 as follows:
  - One completed similar work costing not less than **Rs.6.93 lakhs**, or
  - Two completed similar works costing not less than **Rs.5.55 lakhs** each, or
  - Three completed similar works costing not less than **Rs.4.16 Lakhs** each.

*\*Similar Works : Successfully executing Rotary Kiln alignment job performed for Kiln of Specification / dimension not less than length 53.35 m & Diameter: 2.89m in any Industries like Cement Industries/Steel industries/Coke calcination unit etc.*

**Note:**

- (i) The bidder must submit copy (ies) of relevant Work Order(s) and Completion Certificate(s) along with the un-priced bid in support of the above criteria. The value of past experience shall be adjusted at a simple rate of 07% for every completed year and/ or part thereof (ending last day of the month i.e. 30.09.2017).
  - (ii) TDS certificate in addition to certificate issued by principal contractor/private organization (letter of award and job completion certificate etc.) shall form the basis for considering experience and value of work executed under the private organization.
2. Average Annual Turnover during last 3 years, ending 31<sup>st</sup> March of previous Financial Year: At least **Rs. 4.16 lacs**. The bidder must submit copy(ies) financial documents – Trading and P/L account(s) certified by Chartered Accountant along with the un-priced bid in support of the above criteria.
3. Bidder should have following valid documents on the date of Closing of tender and copy of the same needs to be submitted along with the technical Bid:
  - i. Provident Fund Registration Number.
  - ii. ESI registration number.
  - iii. Income Tax PAN Number.
  - iv. GST Registration Number.

4. Bidders who are on holiday list by NRL or any other Oil sector PSU will not be considered. **Accordingly, the bidder shall submit a self declaration as per format enclosed with Tender Document.** It may be noted that if this declaration is found to be false, NRL shall have the right to reject bidder's offer, and if the bid has resulted in a contract, the contract is liable to be terminated.

**Non fulfillment of all the above mention Technical & Commercial Qualifying criteria will lead to disqualification of bidder.**

*Offer will be considered only when NRL is satisfied with experience and capability of the tenderer to take up this work.*

#### **NOTE TO BIDDERS:**

The requirement of Prior Turnover and Prior Experience (if any, indicated in the tender document) will be relaxed if the bidder is Micro and Small Enterprise (MSE) or Startup and meets the quality and technical specifications described in the tender, subject to submission of valid supporting documents by the bidder.

This relaxation of prior turnover and prior experience will not be applicable for items related to public safety, health, critical security operation and equipment etc.

#### **Supporting documents for MSE bidders:**

- (i) EM-2 certificate or Udyog Aadhaar Memorandum wherein bidder is registered as 'Micro/ Small Enterprise'.
- (ii) The MSE registration must be for the items/category of items/services relevant to the tendered items/category of items /services.

#### **Supporting documents for Startup:**

- (i) Bidder who intends to participate as 'Start-up' company should enclose the Certificate of Recognition issued by Department of Industrial Policy and Promotion, Ministry of Commerce & Industry, Govt. of India.

**Note:** Above mentioned supporting documents are required to be uploaded by bidder along with un-priced bid only. It is the responsibility of the bidder to upload the above supporting documents along with their un-priced techno-commercial bid for availing relaxation on Prior Turnover and Prior Experience (if applicable in this tender). In case of non-receipt of above documents along with bidder's un-priced bid, no further communication in this regard will be carried out to ascertain bidder's qualification as 'MSE bidder/ Startup' and relaxation on Prior Turnover and Prior Experience (if applicable in this tender) will not be passed on to bidder.

#### **TENDER SCHEDULE:**

| S. No. | Title                                      | Date & Time              |
|--------|--------------------------------------------|--------------------------|
| 1      | Tender Publish Date                        | 13.10.2017 at 17.00 hrs. |
| 2      | Tender document download start date & time | 13.10.2017 at 17.05 hrs  |
| 3      | Clarification start date & time            |                          |
| 4      | Bid Submission start date & time           |                          |
| 5      | EMD /EM Part II Submission Start Date:     |                          |
| 6      | EMD /EM Part II Submission End Date:       | 01.11.2017 at 11.00 hrs  |
| 7      | Tender document download end date & time   | 01.11.2017 at 10.00 hrs  |
| 8      | Clarification end date & time              |                          |
| 9      | Bid Submission end date & time             | 01.11.2017 at 11.00 hrs  |
| 10     | Tender Withdrawal Time End Date:           |                          |
| 11     | Bid opening date & time (Technical Bid)    | 02.11.2017 at 11.00 hrs  |

Bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The Toll free contact number for the helpdesk is 1800 233 7315.

**IMPORTANT NOTE:**

- 1) Tender documents should be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating, through the website <http://eprocure.gov.in/eprocure/app> . Bidders are advised to go through instructions provided as 'Instructions for online Bid Submission'.
- 2) Bidders can access tender documents on the website, fill them with all relevant information and submit the completed tender document on the website <http://eprocure.gov.in/eprocure/app> .
- 3) Tenders and supporting documents should be uploaded online. Hard copy of tender documents and any supporting documents will not be accepted.

Both Technical bid and Financial bid are to be submitted concurrently, duly digitally signed in the web site <http://eprocure.gov.in/eprocure/app>.

Online Bids are received only on CPPP Portal website <http://eprocure.gov.in/eprocure/app> on or before due date as indicated in the NIT. The bidder shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid. Price Bids of only those bidders shall be opened who are Techno-commercially qualified, at a time and place for which notice shall be given. The qualified bidders shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt. They can also view the bid opening event online at their remote end.

**For any assistance, please contact the following person:**

**Dhiraj Mohan Saikia**, Phone No 03776 – 265774, E-mail: [z\\_tender@nrl.co.in](mailto:z_tender@nrl.co.in)

**Corrigendum/addendum/extension (if any) pertaining to this tender will be published in the website only**

Kindly upload technical bid documents in folders as specified below:

1. **EMD Folder:** Scanned copy receipt generated of successful payment after online submission of EMD in the <https://easypay.axisbank.co.in/nrl> /EM Part II certificate for MSE bidders
2. **Tender Document Folder:** Signed and seal of each page (filled in information in tender).
3. **Technical Document Folder:**
  - a. Work order and completion certificate
  - b. Financial document in support of Annual Turnover
  - c. PAN card copy
  - d. GST Registration certificate
  - e. PF & ESIC copy etc.

**Procedure or Process for Online Submission of EMD:**

1. Bidders will open the link <https://easypay.axisbank.co.in/nrl> and type the Tender ID for which EMD is to be paid and click on the option "Validate".
2. The web page will auto populate Tender Name, Last Date of Payment, Bid Opening date and EMD (not editable).
3. The bidder will enter his Company/ Firm Name, Address, e-Mail ID, Amount and Mobile Number.

4. The bidder is also required to enter his preferred account No. and IFS Code twice for receiving EMD refund. In case of any mismatch in the account No. or IFS Code entered twice, the web page will prompt the bidder to correct the data and then allow to proceed with payment.
5. The Bidder is then required to enter verification code as displayed in the web page and click on the option "Submit".
6. The next Web Page will then display the summary of the EMD payment along with a Unique Reference Number (URN).
7. Bidder is required to accept the payment Terms and Conditions and select his preferred mode of payment from the options provided, viz., Net Banking (Axis Bank or Other Banks), Credit/ Debit Cards or NEFT/RTGS.
8. In case of Net Banking, the bidder will enter his User ID/ Password/ Transaction Password and One time password as per the online payment system of the Bidder's Bank.
9. For Credit/ Debit Card payment, the Bidder will enter his Card Number, Expiry Date, CVV and 'Verified by VISA' or 'Master Secure' password as applicable.
10. For bidders selecting the payment option of NEFT/ RTGS, the web page will generate a challan with a Dynamic/Virtual Account Number, IFS Code, Account Name and Amount. The bidders can take a print out of this challan or just note the relevant details and initiate the NEFT payment from their Bank.
11. A receipt will be generated after successful payment (irrespective of the mode of payment). Bidder can take print out for onward submission with tender as well as save a soft copy of the receipt.