



NUMALIGARH REFINERY LIMITED
NOTICE INVITING TENDER

Two parts ONLINE bid (E-tender) offers are requested from competent bidders for following work:

Two parts of the work are tendered. Bidders are requested from competent bidders for following work.

Name of Work:	Caretaking and Catering Service Contracts for Guest Houses in Kunjakanon & Dhansiri Nagar of NRL, Numaligarh											
Tender No. & Date :	OC22000146/DEV dated 28.09.2024											
Due Date of Submission:	Before 11.00 AM of 14.10.2024											
Earnest Money Deposit:	<table><tr><th>Group</th><th>EMD (Rs)</th></tr><tr><td>Group A: Riverview & E type</td><td>8,79,000.00</td></tr><tr><td>Group B: Dhansiri</td><td>7,47,000.00</td></tr><tr><td>Group D: Doyang</td><td>6,41,000.00</td></tr><tr><td>Group C: Difaloo</td><td>6,35,000.00</td></tr></table>		Group	EMD (Rs)	Group A: Riverview & E type	8,79,000.00	Group B: Dhansiri	7,47,000.00	Group D: Doyang	6,41,000.00	Group C: Difaloo	6,35,000.00
Group	EMD (Rs)											
Group A: Riverview & E type	8,79,000.00											
Group B: Dhansiri	7,47,000.00											
Group D: Doyang	6,41,000.00											
Group C: Difaloo	6,35,000.00											
Contract Period:	24 months from the date of site handover.											

PRE-QUALIFICATION CRITERIA:-

The subject job falls under the category of public safety, health, critical security operation and equipment's etc. Hence, there will be no relaxation pertaining to 'average annual turnover' and 'past experience' for MSE and 'Start Up' bidders in this tender. However, price preference for MSE bidders will be applicable, subject to submission of valid supporting documents by the bidder (please refer Annexure-X).

The intending bidders for above tender should meet all the qualification criteria given below:

A) Past Experience of having **successfully completed** similar works* during last 10 years ending last day of month previous to the one in which the original bid due date falls, should be either of the following:

Group	One similar work costing not less than (Rs. In Lakh)	OR, Two similar works costing not less than (Rs. In Lakh)	OR, Three similar works costing not less than (Rs. In Lakh)	Average Annual Turnover (Rs. In Lakh)
Group A: Riverview & E type	2,19,77,162.50	1,75,81,730.00	1,31,86,297.50	1,31,86,297.50
Group B: Dhansiri	1,86,83,231.37	1,49,46,585.10	1,12,09,938.82	1,12,09,938.82
Group D: Doyang	1,60,31,576.91	1,28,25,261.53	96,18,946.15	96,18,946.15
Group C: Difaloo	1,58,77,928.55	1,27,02,342.84	95,26,757.13	95,26,757.13

Note: Relevant work order copies and corresponding completion certificates are to be enclosed with offer. The completion certificate should consist of Name of Work, Work Order number & date, Actual executed value and Actual completion date. The value of past experience shall be adjusted at a simple rate of 07% for every completed year and / or part thereof ending last day of the month proceeding the month in which the original bid due date falls. The values specified above are executed values, exclusive of GST / Service tax.

Unless otherwise specifically mentioned in the tender, Provisional Job Completion Certificate or Job Completion Certificate issued against incomplete / in-progress job will not be acceptable.

***Similar Works:**

1. The bidder should have experience in operating contracts of caretaking and catering service of Guest Houses of a Govt/PSU/Hotels having at least 30 AC (air conditioned) rooms in single property in Assam for a period of at least 02 years continuously in the last 10 years.
2. The bidder should not be in employment with NRL directly or through another agency.

3. Bidder should have registered office/establishment in Assam

Following supporting documents required to be submitted by the bidders

- i. Registration of firm/company.
- ii. PAN card of firm/company/individual. In case of sole proprietorship firm, if the PAN does not have in the name of the bidder then the bidder need to furnish notarized affidavit correlating the name specified in the PAN and the name of the bidder.
- iii. Goods Service Tax (GST) registration certificate
- iv. Trade license or any such document to establish having office in Assam

Bidders to submit copies of audited profit & loss account for the last three financial years in support of annual turnovers or certification of annual turnover for the last three financial years from a registered chartered accountant firm.

C) Possession of Valid GST registration certificate

Please refer tender document and annexures for more details.

Tender Schedule:

S.No.	Title	Date & Time
1	Tender Publish / Download start / Bid Submission start date & time	28.09.2024 after 11.00 hrs
2	Tender document download / Bid Submission end date & time	14.10.2024 at 11.00 hrs
3	Bid opening date & time (Technical Bid)	15.10.2024 after 11.00 hrs

INSTRUCTIONS:

- 1) Tender documents should be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating, through the website <http://eprocure.gov.in/eprocure/app>. Bidders are advised to go through instructions provided as ‘Instructions for online Bid Submission’ provided in the next page.
- 2) Bidders can access tender documents from the website, fill them with all relevant information and submit the completed tender document into electronic tender on the website <http://eprocure.gov.in/eprocure/app>.
- 3) Tenders and supporting documents should be uploaded through e-procurement portal only. Hard copy of the tender documents will not be accepted.

Both Technical bid and Financial bid are to be submitted concurrently, duly digitally signed in the web site <http://eprocure.gov.in/eprocure/app>.

Online Bids are received only on CPPP Portal website <http://eprocure.gov.in/eprocure/app> on or before due date as indicated in the NIT. The bidder shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid. Price Bids of only those bidders shall be opened who are Techno-commercially qualified, at a time and place for which notice shall be given. The qualified bidders shall be at liberty to be present either in person or through an authorized representative at the time of opening of the Price Bids with the Bid Acknowledgement Receipt.