



NUMALIGARH REFINERY LIMITED
(A Govt. of India Enterprise)
NOTICE INVITING TENDER

Sealed item rate tenders in **Two -bid system** are invited from competent and experienced contractors having sound technical and financial capabilities for the following work at Numaligarh:

Name of the Work	Due Date & Time of Submission	Earnest Money Deposit	Contract Period
Hiring Of Shore Tank for Storing MTBE. Tender No.: OC24000005	Technical bid thru fax or by e-mail on 03.08.2010 & Priced bid within 10.08.2010.	Rs. 45,000.00	01 (year)

BRIEF SCOPE OF WORK:-

Hiring Of Shore Tank for Storing MTBE.

QUALIFICATION REQUIREMENT:

TECHNICAL REQUIRMENT:

The participating bidders must comply the following pre qualifying criteria and requirements for selection for tanks:-

Selection criteria of tanks

- Shore Tank(s) to have capability for storage of Methyl Tertiary Butyl Ether (MTBE) a highly volatile & flammable petroleum product. Combined storage capacity of two tanks to be 3200 KL (\pm 10%).
- Copy of all statutory clearances/ approvals for storage & handling of MTBE, to be furnished along with the offer.
- Adequate safety, firefighting and hazard control systems & equipment to be available and in working condition for handling & storage of same.

Technical requirement: -

Tanker loading facility to be available for loading of 2/3 Tank Lorries (of 20 KL capacity each) at a time, with adequate pumping arrangement; weighing facility with calibrated weighbridge for weightment of said Tank Lorries. Tank should preferably have floating roof.

Location of the tanks

Budge Budge sea port. Tanks to be located close to the jetty; with approachable road for movement of 20 KL Tank Lorries.

Ownership of tanks

The bidder may have their own tanks or agreement with the tank owner for the period April'09 to March'2010. The documents of ownership or agreement have to submit with the offer by the bidder.

Inspection of tanks

The tanks offered by the bidders shall be inspected physically by NRL/ third party to check the suitability prior to opening of the price bids.

Scope of supply & Security deposit against tank hiring

Seals, sampling bottles, stationary for documentation etc.

PAST EXPERIENCE

- Three successfully completed works costing not less than **Rs. 26.70 Lakhs**,
- Two successfully completed works costing not less than **Rs. 35.61 Lakhs**,
- One successfully completed work costing **Rs. 44.51 Lakhs**.

The value of past experience shall be adjusted at a simple rate of **07%** for every completed year ending last day of the month, preceding the month in which bids are invited.

OTHERS

PF Code, Sales Tax clearance Certificate (VAT), Service Tax Registration certificate etc.

Intending **agencies have to download the tender document from NRL website www.nrl.co.in. FREE OF COST.**

SUBMISSION AND OPENING OF TENDER:

The tenders duly completed as per requirement of the tender document shall be submitted to the office of Commercial Dept., Numaligarh Refinery Limited, NRL Site, during the specified date and time. Techno-Commercial part (Part-I) of the above Tender shall send thru e-mail or by fax at 03776-265514 **within 15.00 hours on 03.08.2010** and the same shall be opened on **03.08.2010** after 15-30 hrs. Price part (Part-II) in sealed envelop to be reached us **within 15.00 hours of 10.08.2010**.

GENERAL:-

NRL takes no responsibility for delay, loss or non-receipt of tenders sent by post. NRL reserve the right to accept or reject any or all the tenders without assigning any reason thereof and to allow purchase preference to Public Sector Enterprise as admissible under existing Government Guidelines.

TENDER WITHOUT EARNEST MONEY DEPOSIT WILL BE REJECTED. For Details please log on to www.nrl.co.in

GM (Commercial & CC)

Numaligarh Refinery Limited

Numaligarh, July 23, 2010

**NUMALIGARH
REFINERY
LIMITED**



A GOVERNMENT OF INDIA ENTERPRISE

TENDER DOCUMENT

FOR

Hiring of Shore Tank for Storing MTBE.

Tender No. OC24000005/PAN

(Techno-Commercial Bid)

PREPARED & ISSUED BY

NUMALIGARH REFINERY LIMITED
(A Govt. of India Enterprise)

LETTER INVITING TENDER

Date: 23.07.2010

M/s

Sub: Bid document for **Hiring Of Shore Tank for Storing MTBE.**

(Tender No.: OC24000005/PAN)

Dear Sirs,

Sealed offer in two-bid is invited by Numaligarh Refinery Ltd. for the subject work as detailed below:

i)	Name of the work	::	Bid document for Hiring Of Shore Tank for Storing MTBE.
ii)	Earnest Money Deposit	::	Rs. 45,000.00
iii)	Contractual Period	::	12 Months.
iv)	Last date & time for submission of offer	::	Technical Bid thru fax at 03776 265414 or by e-mail at pankaj.boro@nrl.co.in , debashish.choudhury@nrl.co.in within 03.08.2010 before 15.00 hours & Priced Bid in seal envelop to be reach us within 10.08.2010 before 15.00 hours.
v)	Date & time of Opening of offer	::	Technical bid shall be open after 15.30 hours on 03.08.2010. & Priced bid shall be open after 15.30 hours on 10.08.2010.
vi)	Place of submission of offer	::	General Manager (Commercial & CC) Numaligarh Refinery Limited, NRL Complex, Numaligarh – 785 669 , Dist: GOLAGHAT, Assam Fax No. 03776-265414. e-mail: pankaj.boro@nrl.co.in , debashish.choudhury@nrl.co.in
vii)	Qualifying Requirements	::	<u>TECHNICAL REQUIRMENT:</u> The participating bidders must comply the following pre qualifying criteria and requirements for selection for tanks:- Selection criteria of tanks <ul style="list-style-type: none">• Shore Tank(s) to have capability for storage of Methyl Tertiary Butyl Ether (MTBE) a highly volatile & flammable petroleum product. Combined storage capacity of two tanks to be 3200 KL (± 10%).• Copy of all statutory clearances/ approvals for storage & handling of MTBE, to be furnished along with the offer.• Adequate safety, firefighting and hazard control systems & equipment to be available and in working condition for handling & storage of same. Technical requirement: - Tanker loading facility to be available for loading of 2/3 Tank Lorries (of 20 KL capacity each) at a time, with adequate pumping arrangement; weighing facility with calibrated, weighbridge for weighment of said Tank Lorries. Tank should preferably have floating roof.

Location of the tanks

Budge Budge sea port. Tanks to be located close to the jetty; with approachable road for movement of 20 KL Tank Lorries.

Ownership of tanks

The bidder may have their own tanks or agreement with the tank owner for the period April'09 to March'2010. The documents of ownership or agreement have to submit with the offer by the bidder.

Inspection of tanks

The tanks offered by the bidders shall be inspected physically by NRL/ third party to check the suitability prior to opening of the price bids.

Scope of supply

Seals, sampling bottles, stationary for documentation etc.

PAST EXPERIENCE

- Three successfully completed works costing not less than **Rs. 26.70 Lakhs**,
- Two successfully completed works costing not less than **Rs. 35.61 Lakhs**,
- One successfully completed work costing **Rs. 44.51 Lakhs**.

The value of past experience shall be adjusted at a simple rate of **07%** for every completed year ending last day of the month, preceding the month in which bids are invited.

OTHERS

PF Code, Sales Tax clearance Certificate (VAT), Service Tax Registration certificate etc.

viii) Payment Terms	::	Payment will be made monthly against certified invoice by EIC. Further break-up of payment terms if deemed necessary shall be decided by the E-I-C. The above payments are subject to deductions towards taxes, duties and recoveries as applicable as per terms of the contract.
ix) Security Deposit (SD)	::	One month rental shall be paid in advance and the same will be adjusted with the last month's rental charge prior to releasing the tanks.
x) Defect Liability Period	::	Not Applicable.
xi) Engineer-In Charge	::	Chief Manager (NRMT Operation)
xii) List of Free Issue Material:		As per scope of work.

**General Manager (Commercial & CC)
Numaligarh Refinery Limited.**

Enclosures:

- Terms and Conditions.
- Special Conditions of Contract with drawing
- Declaration by the Bidder
- Schedule of Rates.

TERMS AND CONDITIONS

1. Submission of offer:

- Offer should be received at the place of submission of offer within the last date and time of submission of offer mentioned in the Letter Inviting Tender. If the last date of receipt of offer happens to be a non-working day, the last date will be the next working day at the aforesaid time. NRL take no responsibility for delay, loss or non-receipt of bids sent by post.
- Offer should be valid for a period of six months from the due date of submission of offer.
- Technical bid should be send thru e-mail at pankaj.boro@nrl.co.in , debashish.choudhury@nrl.co.in or by fax at 03776-265414 and priced bid in Sealed condition should be submitted super-scribed with the following:
 - Due date of submission of offer
 - Name of Work
 - Tender Number
 - Name of the bidder

The offer shall contain the following:

- Tender document duly signed & stamped on each page.
- Bidder's techno-commercial offer and all other details as per requirement of tender document.
- Schedule of Rates duly filled in.
- **All corrections and alterations in the entries of tender paper shall be signed in full by the bidder with date. No erasures or overwriting are permissible.**

2. Earnest Money Deposit:

The bidder shall deposit Earnest Money Deposit in the form of Demand draft of **STATE BANK OF INDIA** in favour of **Numaligarh Refinery Limited**, payable at **SBI, Numaligarh Refinery Complex Branch** (Code : 5377). Tender without earnest money will be summarily rejected.

3. Rate:

Rate should be quoted both in figures & words in the enclosed Schedule of Rates.

4. Price, Taxes, Duties:

Without prejudice to stipulations in General Conditions of Contract, the bidder should quote firm prices inclusive of all taxes, duties, value added tax on works contract and other levies on which no variation will be allowed, except statutory variation in taxes/duties.

QUOTED RATES SHOULD BE EXCLUSIVE OF SERVICE TAX.

SERVICE TAX AS APPLICABLE WILL BE LOADED ON THE QUOTED PRICE BY NRL.

SERVICE TAX SHALL BE PAYABLE SUBJECT TO SUBMISSION OF INVOICES AS PER RULE 4 (A) OF SERVICE TAX.

5. Scope of work and Supply:

The scope of work & supply of this work will be in accordance with the tender document, Special Conditions of Contract, Schedule of Rates and as per the direction of Engineer-in-charge.

6. Security deposit:

One month rental shall be paid in advance and the same will be adjusted with the last month's rental charge prior to releasing the tanks.

7. Measurement of work:

Payment will be made on the basis of joint measurements, taken by the contractor and certified by Engineer-in-charge.

8. Penalty Clause:

In case the contractor fails to comply with provisions of tender and requirement, monetary penalty as deemed fit by the Engineer-in-charge will be levied, subject to a maximum penalty of 10% of the contract value and the same shall be final and binding on the contractor.

9. Other terms and conditions:

- (a) Transfer of tender documents issued to one bidder to another is not permissible. Further, tender containing uncalled for remarks or any additional conditions are liable to be rejected.
- (b) ***Non participating agencies are requested to state the reason(s) for non-participation in the enclosed REGRET FORM.***
- (c) The bidder may visit and examine the site of work and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the offer and entering into a contract for the subject job. The bidder shall bear all costs associated with the preparation and submission of offer.
- (d) The management of NRL does not bind itself to accept the lowest tender, and reserves the right to reject any or all the tenders received without assigning any reason thereof.
- (e) Variation in the value of the work will not vitiate the tender agreement.
- (f) The contractor will have to abide by the existing laws applicable to contract works and co-operate with other contractors working at site and will not cause hindrance to other works.
- (g) The contractor shall observe all labour and other statutory rules and regulation of State/Central Govt. in force as well as the Safety and Environmental rules & regulations including general loss control rules of NRL. In case of any violations of such laws, rules & regulations, the cost involvement thereof shall exclusively be borne by the contractor and the company shall have no liability whatsoever on this account.
- (h) Contractor will have to abide by the instructions of Engineer-in-charge as given from time to time.
- (i) The General Conditions of contract (**GCC**) of NRL will be applicable for this contract also. GCC is available in NRL website (www.nrl.co.in). Clauses related to arbitration will only be as per the amendment enclosed as annexure wherever the term GCC appears.
- (j) Bidders will fill up the all annexure attached to this Detailed Tender Notice clearly and sign every page of this Detailed Tender Notice before submission of the tender. Tender in which any of the required particulars and prescribed information are missing or are incomplete, are liable to be rejected.
- (k) One authorized representative of the bidder may remain present during the tender opening on the due date, time and venue.
- (l) Insurance shall be effected for all employees of the contractor, engaged during execution of the subject job. (Refer clause 104.1 (ii) of GCC).
- (m) **The contractor is required to obtain** labour license under Contract Labour (R&A) Act, 1970 & **PF registration number on awarding the contract.** (Refer Clause 107.2 of GCC)
- (n) The contractor will not engage minor labour below 18 (eighteen) years of age under any circumstances. The contractor will further comply with the provisions of the following act and indemnify the company against all claims, which may arise out of the following Acts, & Rules framed thereunder:

- i) The Contract Labour (Regulation and Abolition) Act,
 - ii) The Minimum Wages Act.
 - iii) The Workman's Compensation Act.
 - iv) The Payment of Wages Act,
 - v) The Payment of Bonus Act,
 - vi) The Employees Provident Fund & Misc. Provisions Act,
 - vii) Family Pension Scheme,
 - viii) Inter State Migrant Workmen (Regulation of Employment & Condition of Service) Act,
- or any other acts or statute not hereinabove specifically mentioned having bearing over engagement of workers directly or indirectly for execution of work

(o) In case any of the document/information(s) furnished by a vendor are found to be false/forged, such vendor will be kept in holiday list apart from other penal actions as deemed fit by NRL.

(p) The following procedures are applicable in regard to invitation of tenders from NSIC/SSI Units:

- i) Earnest Money / Security Deposit need not be furnished by these Units.
- ii) Tender sets shall be given free of cost.

The above are subject to the fulfilling of under mentioned conditions:

- i) SSI Units should be registered with National Small Scale Industrial Corporation Ltd (NSIC).
- ii) The Unit should be registered for the item tendered.
- iii) The monetary limit indicated in NSIC registration certificate should cover value of items ordered.
- iv) Registration Certificate is valid as on date of order.
- v) Photostat copy of valid NSIC registration certificate should be submitted in support.

Registration with DGS&D will not entitle a Bidder to claim exemption from Security Deposits.

(q) **Applicable Labour Wage:**

- i) The minimum wages per day (Inclusive of all allowances and benefits) of contract workers wef 01-01-2007 will be as below:
 - Unskilled: Rs. 147.00
 - Skilled: Rs. 162.00.
- ii) For the purpose of calculating PF and other statutory payments, basic wage of unskilled and skilled category of contract workers per day will be Rs. 103.00 and Rs. 122.00 respectively.
- iii) Bonus is to be paid to the contract workers by the contractors as per the payment of Bonus Act, 1965.
- iv) The contractors will make necessary deductions for PF from the wages of the workers as per the PF Act and deposit the same to the authorities concerned along with the employers' contribution.
- v) The contract workers will also be entitled to the following leave annually:
 - Earned Leave- 18 days
 - Casual Leave- 06 days.
 - Sick Leave- 04 days.
- vi) An annual increment of Rs. 5.00 to the total wages of both Unskilled and Skilled category of workers will be given every year wef 1st January starting from 01-01-2008 till 31-12-2010.

(r) No mobilization advance will be paid to the contractor against of this work.

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110.0 ARBITRATION:

- a) Any dispute or difference of any nature whatsoever, any claim, cross-claim, counter-claim or set off of the COMPANY against the Contractor or regarding any right, liability, act, omission on account of any of the parties hereto arising out of or in relation to his agreement shall be referred to the sole Arbitration of the Managing Director of the COMPANY or of some officer of the COMPANY who shall be nominated by the Managing Director. The Contractor will not be entitled to raise any objection to any such arbitrator on the ground that the arbitrator is an Officer of the COMPANY or that he has dealt with the matters to which the contract relates or that in the course of his duties as an Officer of the COMPANY he had expressed views on all or any other matters in dispute or difference. In the event of the arbitrator to whom the matter is originally referred being transferred or vacating his office or being unable to act for any reason, the Managing Director as aforesaid at the time of such transfer, vacation of office or inability to act may in the discretion of the Managing Director designate another person to act as arbitrator in accordance with the terms of the agreement to the end and intent that the original Arbitrator shall be entitled to continue the arbitration proceedings notwithstanding his transfer or vacation or office as an Officer of the COMPANY if the Managing Director does not designate another person to act as arbitrator on such transfer, vacation of Office or inability of original arbitrator. Such persons shall be entitled to proceed with the reference from the point at which it was left by his predecessor. It is also a term of this contract that no person other than the Managing Director or a person nominated by such Managing Director of the COMPANY as aforesaid shall act as arbitrator, hereunder. The award of the arbitrator so appointed shall be final conclusive and binding on all parties to the agreement subject to the provisions of the Arbitration Act, 1940 or any statutory modification or re-enactment thereof any the rules made thereunder for the time being in force shall apply to the arbitration proceedings under this clause.
- b) The award shall be made in writing and published by the Arbitrator within two years after entering upon the reference or within such extended time not exceeding further twelve months as to sole Arbitrator shall by a writing under his own hands appoint. The parties hereto shall be deemed to have irrevocably given their consent to the Arbitrator to make an publish the award within the period referred to hereinabove and shall not be entitled to raise any objection or protest thereto under any circumstances whatsoever.
- c) The arbitrator shall have power to order and direct either of the parties to abide by, observe and perform all such directions as the arbitrator may think fit having regard to the matters in difference i.e. dispute before him. The arbitrator shall have all summary powers and may take such evidence oral an / or documentary, as the arbitrator in his absolute discretion thinks fit and shall be entitled to exercise all powers under the Arbitration Act, 1940 including admission of any affidavit as evidence concerning the matters in difference i.e. dispute before him.
- d) The parties against whom the arbitration proceedings have been initiated, that is to say, the Respondents in the proceedings, shall be entitled to prefer a cross-claim, counter-claim or set off before the Arbitrator in respect of any matter an issue arising out of or in relation to the Agreement without seeking a formal reference of arbitration to the Managing Director for such counter-claim, cross or set off and the Arbitrator shall be entitled to consider an deal with the same as if the matters arising there from has been referred to him originally and deemed to form part of the reference made by the Managing Director.
- e) The arbitrator shall be at liberty to appoint, if necessary any accountant or engineering or other technical person to assist him and to act by the opinion so taken.
- f) The arbitrator shall have power to make one or more awards whether interim or otherwise in respect of the dispute and difference and in particular will be entitled to make separate awards in respect of claims or cross-claims of the parties.
- g) The arbitrator shall be entitled to direct any one of the parties to pay the costs of the other party in such manner and to such extent as the arbitrator may in his discretion determine and shall also be entitled to require one or both the parties to deposit funds in such proportion to meet the arbitrators expenses whenever called upon to do so.
- h) The parties hereby agree that the courts in the town of Golaghat alone shall have jurisdiction to entertain any application or other proceedings in respect of anything arising under this agreement and any award or awards made by the Sole Arbitrator hereunder shall be filed in the concerned courts in the town of Golaghat only.

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SCOPE OF WORK:

- 1) Shore Tanks & facility to have capability for storage & handling of Methyl Tertiary Butyl Ether(MTBE) a highly volatile & flammable petroleum product.Combined storage capacity of tank/tanks to be 3200 KL.
- 2) All statutory clearances/ approvals for storage & handling of same, to be available with vendor.
- 3) Adequate safety,firefighting and hazard control systems & equipment to be available and in working condition for handling & storage of same.
- 4) Occupational health & safety measures for storage & handling of same to be available.
- 5) Tanker loading facility to be available for loading of atleast 2/3 Tank Lorries (of 20 KL capacity each) at a time, with adequate transfer & pumping arrangement; weighment facility with calibrated weighbridge for weighment of said Tank Lorries.All facilities to be made capable for storage & handling of MTBE without loss & contamination in any form.
- 6) Location of the tanks :- Tanks to be located close to the jetty; with approachable road for movement of 20 KL Tank Lorries.
- 7) The tanks & facilities to be offered by the bidders shall be inspected physically and suitability of tanks will to be confirmed prior to opening of price.
- 8) **Scope of work :-** Job involves obtaining of all customs clearances, permissions ; statutory clearances and permissions; permission etc. from state sales tax authorities; coordination with shipping company, insurance , NRLs surveyors/authorised representatives, BPCL laboratory at Budge Budge, BPCL IT group, port authorities, state government authorities, government bodies etc. as may be required for safe and proper unloading and storage of MTBE in shore tanks and subsequent loading & dispatch (by tank lorries of 20 KL capacity) to NRL Site.

Execution of all unloading and dispatch activities such as unloading of vessel, sampling, gauging, arrangement for testing of sample at BPCL laboratory; cleaning of shore tanks etc.;pumping to shore tanks, storage, pigging, survey; obtaining of all required clearances & permissions from customs, port authorities, government bodies etc. as may be required. Job also includes all activities as required for loading and dispatch of Tank Lorries such as surveying, loading, sealing, sampling, weighment of individual tank lorries, preparation of all required documentation such as delivery challans, transit passes etc. as may be necessary;assistance to NRLs surveyors/representatives as per requirement.

Intimation of dispatches and status to NRL on a daily basis.

Any other related activity as per instruction of Engineer- in Charge.

- 9) Scope of supply: - Seals, sampling bottles, stationary for documentation etc. as required for smooth execution of related activities.
- 10) Scope of supply of NRL:- Nil
- 11) Agencies to have appropriate CHA license from Commissioner of Customs.
- 12) Accounting of product to be done on a daily basis.

Storage and handling loss in weight shall be calculated every month as well as before receipt of every parcel as below:-

$$\text{Loss\%} = \frac{\text{Difference between book balance \& Physical stock X 100}}{\text{(Opening stocks \& receipts)}}$$

- 13) Limit of product loss will be 0.25% of throughput (throughput = Opening stocks + receipt). For losses exceeding this limit, NRL will be compensated by the vendor at the average value of product delivered into the facility.

*****XXX*****

DECLARATION BY THE BIDDER

Name of Work: 'Hiring Of Shore Tank for Storing MTBE.'

Tender No. : OC2400005/PAN

Name of Bidder :

DETAILS OF EQUIPMENTS TOOLS & TACKLES

The bidder shall submit herein details of construction equipments, tools, tackles proposed to be deployed for this work and shall indicate in each case whether the same is (a) already owned by bidder and available for use on this Contract. (b) anticipated to be hired by Contractor or (c) anticipated to be purchased by Contractor. In case of (a) present location shall be stated. In case of (b) and (c) location of hirer or supplier shall be stated.

Item proposed to be deployed	Description: Make, model & capacity	Numbers	Year of manufacture	Category (a), (b) or (c)	Location	Remarks

Bidder hereby agrees to augment the above declared equipment with additional number/categories of equipment if required to complete the work within the agreed time schedule of completion whenever directed by the Engineer-in-Charge.

(SIGNATURE OF BIDDER)

DETAILS OF SIMILAR WORKS DONE DURING THE PAST TEN YEARS

Name of Work: Hiring Of Shore Tank for Storing MTBE.

Tender No. : OC24000005/PAN

SI No	Full postal address of client & officer-in-charge	Name of Work	Value of Work	Contractual Period	Date of Commencement of Contract	Date of Completion of Contract	Remarks

(SIGNATURE OF BIDDER)

CONCURRENT COMMITMENTS OF THE BIDDER

Name of Work : Hiring Of Shore Tank for Storing MTBE.

Tender No. : OC24000005/PAN

SI No	Full postal address of client & officer-in-charge	Name of Work	Value of Work	Contractual Period	Date of Commencement of Contract	Percentage Completion as on date	Expected date of completion

(SIGNATURE OF BIDDER)

COMPLIANCE TO BID REQUIREMENTS

Name of Work: Hiring Of Shore Tank for Storing MTBE.

Tender No. : OC24000005/PAN

We confirm that our bid complies to the total techno-commercial requirements of bidding document without any deviation.

(SIGNATURE OF BIDDER)

BID VALIDITY

Name of Work: Hiring Of Shore Tank for Storing MTBE.

Tender No. : OC24000005/PAN

We hereby undertake that our bid for the above stated work shall remain valid for a period of 6 (six) months from the date of opening. In case of our revoking or cancelling the bid within the validity period, NRL is entitled to forfeit the Earnest Money Deposit paid by us along with the bid.

(SIGNATURE OF BIDDER)

ANNUAL TURNOVER IN LAST THREE YEARS

Name of Work: Hiring Of Shore Tank for Storing MTBE.

Tender No. : OC24000005/PAN

Sl. No	Financial Year	Turnover
1		
2		
3		

Copy of Audited profit & loss account of respective years to be provided.

(SIGNATURE OF BIDDER)

PROPOSED SITE ORGANISATION

Name of Work : Hiring Of Shore Tank for Storing MTBE.

Tender No.: OC24000005/PAN

Our site organization shall consist of the following categories of manpower with tentative numbers. Numbers of manpower of any category shall be increased based on instruction of the Engineer-in-Charge

(SIGNATURE OF BIDDER)

Name of Work : **Hiring Of Shore Tank for Storing MTBE.**
Tender No. : **OC24000005/PAN**

Name of bidder:

Address

Phone no

Authorised signatory Details:

Name:

Address:

Specify if Proprietor or Partner:

EMD details:

Previous experience:

(Please submit the work order copy and completion certificate with the offer)

WHETHER SSI UNIT:

(If yes, please furnish the copy of the Registration Certificate)

PAN No issued by Income Tax Dept:

Provident Fund Code No.:

We confirm that our bid complies to the total techno-commercial requirements of bidding document without any deviation.

We hereby undertake that our bid for the above stated work shall remain valid for a period of 6 (six) months from the date of opening. In case of our revoking or canceling the bid within the validity period, NRL is entitled to forfeit the Earnest Money Deposit paid by us along with the bid.

(Seal & signature of bidder's authorized signatory)

Date :

Place :



NUMALIGARH REFINERY LIMITED
COMMERCIAL DEPARTMENT

DATE:

TO,
THE GENERAL MANAGER (COMMERCIAL & CC)
NUMALIGARH REFINERY LTD.,
DIST- GOLAGHAT,
ASSAM - 785699

Sub : Tender Enquiry for **Hiring Of Shore Tank for Storing MTBE.**

Ref : Tender No. **OC24000005/PAN** dated **23.07.2010**

Dear Sir,

With reference to the above, this is to convey you that we have received the above mentioned tender document for the subject job on

We are interested to participate in the bid and shall be submit our offer within the due date of submission.

OR

We are not interested to participate in the bid. **(Tick whichever is applicable)**

Yours faithfully,

Authorised Signatory

Name: _____

For M/s: _____

SEAL: _____

TENDER DOCUMENT RECEIPT

Name of Work: Hiring Of Shore Tank for Storing MTBE.

Tender NO. OC24000005/PAN

Received the tender document for the above mentioned job.

Name of the bidder : M/s

Address :

Phone & fax :

Contact Person :

Sign of the Bidder/Representative

Date :

Kindly return this receipt to **Commercial Dept. NRL Site**

Paste This Slip On the Envelope of the Offer:

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Quotation for the job of:

Hiring Of Shore Tank for Storing MTBE.

Tender No. OC24000005/PAN

Technical bid due date: 03.08.2010,

&

Price bid due date: 10.08.2010

To,

General Manager (Commercial & CC)
Numaligarh Refinery Limited
Numaligarh; Dist: Golaghat, ASSAM
PIN: 785699

From:

M/s.....

.....

----- ✂ -----

Declaration for Exemption/ Non-Exemption of Service Tax

Name of the Proprietor/Firm/Company:-

M/s.-----

Address:-----

Service Tax Registration No. -----

(If Registration No. is not available please write "Not Available")

Name & Address of the Division and Range office where Registered under Service Tax.:

Bidder to mention applicability of one of the following paras and to confirm the same by putting tick mark in the appropriate box below of each para.

A) I/We intend to avail basic exemption under Service Tax after complying with the following requirements:

Condition	Year	Limit
My/ my firms Turnover is less than	Current Financial year 2008-09 till the date of date of submission of bid	Rs 10.00 lakhs
AND		
My/my firms Turnover is less than	Previous Financial Year i.e 2007-08	Rs 8.00 lakhs
AND		
I / my firm have not obtained Service Tax Registration No or have surrendered Service Tax Registration Certificate		
AND		
I / my firm will not take Cenvat Credit in Input Services		

IF CLAUSE 'A' IS APPLICABLE IN YOUR CASE, PLEASE PUT A TICK MARK []. IN THE BOX OTHER WISE MENTION "N.A." [NOT APPLICABLE]

Note: * In case the bid amount is more than Rs. 10.00 Lakh, covering in any category of Taxable service, in that case, it will be compulsory for the bidder to provide the Service Tax Registration details without fail before filing the bid.

B) I/my firm do not intend to avail basic exemption under Service Tax Rules, 1994. Accordingly Service tax is applicable which will be charged extra in our bills.

IF CLAUSE 'B' IS APPLICABLE IN YOUR CASE, PLEASE PUT A TICK MARK []. IN THE BOX OTHER WISE MENTION "N.A." [NOT APPLICABLE]

SELF DECLARATION

I/We , , hereby declare that the above facts and information are true. In case, it is found that the above mentioned figures and declarations are in correct, in that case we will be personally held liable for the loss caused to NRL at our cost.

**** I/We am/are not defaulter in payment of Service Tax in the past.**

Date: _____
Place: _____ **Signature of the Bidder with Seal**

Note : The above declaration form has to be filled up by the bidder failing which his/their offer will not be evaluated and the offer will be out rightly rejected.

**NUMALIGARH
REFINERY
LIMITED**



A GOVERNMENT OF INDIA ENTERPRISE

TENDER DOCUMENT

FOR

Hiring Of Shore Tank for Storing MTBE.

Tender No. OC2400005/PAN

(Priced Bid)

PREPARED & ISSUED BY

**NUMALIGARH REFINERY LIMITED
(A Govt. of India Enterprise)**



NUMALIGARH REFINERY LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)
NRL COMPLEX, NUMALIGARH,
Dist : GOLAGHAT, ASSAM 785699
Tel.: 03776-265413 Fax : 03776-265514



TENDER DOCUMENT

FOR

Hiring of Shore Tank for Storing MTBE (2110)

Tender No. OC24000005

PART - I : UNPRICED BID

PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED
(A Govt. of India Enterprise)



NUMALIGARH REFINERY LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)
NRL COMPLEX, NUMALIGARH,
Dist : GOLAGHAT, ASSAM 785699
Tel.: 03776-265413 Fax : 03776-265514



Schedule of Rate

TENDER DOCUMENT

FOR

Hiring of Shore Tank for Storing MTBE (2110)

Tender No. OC24000005

PART - II : PRICED BID

PREPARED & ISSUED BY
NUMALIGARH REFINERY LIMITED
(A Govt. of India Enterprise)

Item Ref.	Description	Unit	Qty	Rate in		Amount
				Figures	Words	

00010 Shore Tank hiring etc. at Budge2

The item covers the following services:

10		Months	12.000		
	Tank Hiring Charges for 2 shore tanks				
20		Metric Tonnes	21,000.000		
	Customs clearance of cargo; coordination; all requisite approvals and documentation				
30		Metric Tonnes	21,000.000		
	Job involves coordination with all concerned agencies, obtaining all approvals & permissions etc., assistance for Insurance coverage; handling of cargo including all transfers, storage, measurement, monitoring,despatches, weighment; preparation of all documentation etc. as may be required from time to time for efficient execution of the job including timely intimation of the activities to NRL.				
40		Metric Tonnes	21,000.000		
	Surveyor fee				

Item Ref.	Description	Unit	Qty	Rate in		Amount
				Figures	Words	

50 Metric Tonnes 21,000.000
Cost of sealing

60 Metric Tonnes 21,000.000
Cost of sampling

Total :

Percentage rebate(if any) in words :

Percentage :

Less Rebate :

Grand Total in Words :

Grand Total :

Signature :

Name :

Address of the :

Contractor :

Place :

Date :