

NUMALIGARH REFINERY LIMITED

Application Form for appointment of Operator for COCO Retail Outlet

Passport size Photograph with specimen signature on the photograph

Location (at or in the vicinity of):-
Rev. Distt, :-
State :-

Advertised on _____ in _____ by NUMALIGARH REFINERY LIMITED
(Date) (Name of Newspaper)

1. Individual: (Individuals to enclose Affidavit as per Appendix 'A')

- (a) Name (in Block Letters): Mr / Mrs / Miss
- (b) Father's/ Husband's Name:
- (c) Full address:

PIN CODE:

Telephone No.:

E-Mail Address:

- (d) Nationality:
- (e) Date of Birth: Age: (Proof to be attached)
- (f) Educational Qualifications(s): (Proof to be attached)
- (g) Resident of: Town District State
- (h) Marital Status: (Unmarried/Married/Widow/Divorcee)

In case of unmarried women above 40 years of age

Are your parents (Mother/Father) earning? :

YES	NO
-----	----

In case of widows, please attach death certificate

of your husband & also

affidavit that your are not re-married. (Appendix A)

2. Are you or any of your following close relatives is Dealer or LOI holder of any MS-HSD/ SKO-LDO

Dealership or LPG Distributorship of any Oil Company?

(i) Spouse (ii) Unmarried sons / daughters :

YES	NO
-----	----

If yes, please furnish details:

Otherwise submit an affidavit as per Appexdix-A

3. Gross income during last financial year:

4. In case you are an Income Tax Assesses , please furnish Pan No.:

5. Do you have business / selling experience? If yes, give full details:

(Attach additional sheets)

6. Do you have experience of supervision of personnel? If yes, give full details:

(Attach additional sheets)

7. Are you having sound Physical/ mental health? If yes, please attach a certificate from a govt. medical officer not below the rank of Gazetted Officer.

8. Please attach a separate sheet giving your detailed plans to run the COCO Retail Outlet including a Project report detailing the full plan. Please enclose affidavit from prospective customers to establish tie-up volume from the Retail Outlet.

9. Were you a signatory to a Retail Outlet / SKO-LDO Dealership / LPG Distributorship of any Oil Company Terminated for proven adulteration / Malpractice? If yes, give details. Otherwise submit an affidavit as per Appendix 'A'.

10. In case of partnership, please give name of each of the partners and attach proposed Partnership Deed. Application of all the partner(s) should be attached together while submission:

11. Give details of source of funds: (to be provided by all applicants)

The details to cover free & unencumbered Bank accounts/Govt. Securities/fixed deposits, bankers/financial institution certificate for credit worthiness/letter from parties/loans, UTI, NSC, Bonds, Shares of public limited companies etc., details of other assets like immovable property (land, building etc.)! Movable properties like vehicle etc., any other sources of income like from interest, rent, business etc. (please attach proof in all cases).

(Attach Separate sheet as required)

12. Have you ever been convicted and/or charges have been framed against you by a court of law for any criminal offence involving moral turpitude and / or economic offence (other than freedom struggle)?

Please state YES or NO

NOTE : Affidavits to be enclosed in original. In respect of all other certificates! documents, duly attested Photocopy! True copy ONLY need to be attached along with

The application. However, originals of all these will have to be brought at the time of interview, if called for.

13. Any other information:

14. UNDERTAKING:

I am fully aware that M/s. Numaligarh Refinery Limited under its policy will not appoint me as their COCO operator, if I am employed. I shall have to resign from the service and produce proof of acceptance of my resignation by my employer to NRL before issuance of Letter of Appointment for the Operatorship , if selected.

That, if selected, I undertake that I will be required to execute a bank guarantee from a Nationalized Bank for Rs. Five Lakhs as per the policy of Numaligarh Refinery Limited.

I, hereby, certify that the information given above is true to the best of my knowledge and belief. Any wrong information / suppression of facts will disqualify me from being considered for the Operatorship.

Place:

Signature

Date:.....

(Name in block letters)

APPENDIX- A (To be submitted by individuals and partners of partnerships)

(TO BE TYPED ON APPROPRIATE NON-JUDICIAL STAMP PAPER OF
REQUIRED VALUE)

AFFIDAVIT

I, _____

son/daughter/wife of

Age _____ years residing at _____ do hereby solemnly affirm
and say as under:

1. That I am an Indian National.
2. That neither I, nor any of my following close relatives are having any RO/SKO-LDO Dealerships or LPG Distributorships OR holding any Letter of Intent for RO/SKO-LDO Dealership or LPG Distributorship from any Oil Company:
 - a) Spouse
 - b) Unmarried son(s)
 - c) Unmarried daughter(s)
3. @ That I am an unmarried woman above 40 years of age without earning parents.
- 4.@ That I am a widow and not re-married.
5. That neither I have ever been convicted nor charges have ever been framed against me by any Court of Law for any criminal offence involving moral turpitude and/or economic offences (other than freedom struggle).
6. I hereby confirm that I was never a signatory to a Dealership/Distributorship agreement of any Oil Company, which was terminated for proven adulteration/malpractices.
7. @ That against item no.11 of my application form details of various sources of funds required for operation of the COCO Retail Outlet has been furnished. I undertake that these funds will be made available for the purpose stated above. In case it is found that the same is not made available as and when required, the offer of operator ship at any stage, can be withdrawn and that I will have no claim/damages whatsoever against Numaligarh Refinery Limited.

(@ delete these if not applicable)

8. I hereby verify that what has been stated above is true to the best of my knowledge and belief and nothing material has been concealed there from. If any information/declaration given by me in my application or in any document submitted by me in support of application for the award of the Operatorship or in this affidavit shall be found to be untrue or incorrect or false, Numaligarh Refinery Limited would be within its rights to

withdraw the Letter of Intent / terminate the Operatorship (if already appointed) and that I would have no claim, whatsoever, against Numaligarh Refinery Limited for such withdrawal / termination.

Solemnly affirmed and declared before me

This _____ day of _____

Signature and Seal of Signature of person making affidavit

Magistrate/Judge/Notary public (Name in block letters)

(To be obtained from the prospective customers and to be submitted by the applicant along with the application)

(TO BE TYPED ON APPROPRIATE NON-JUDICIAL STAMP PAPER OF REQUIRED VALUE)

AFFIDAVIT

I, _____

_____ daughter/wife of

_____ do hereby solemnly affirm and say as under:

1. _____ (Name of applicant), wife/ daughter of _____ resident of _____ (address) has applied for COCO Retail Outlet Operatorship at (location) of M/s Numaligarh Refinery Limited.

2. I am having approx. consumption of _____ KL (Kilo Litre) per month of (name of product, MS/HSD) required for _____ (purpose).

3. I hereby confirm that in case the Operatorship is awarded to above applicant, I will be taking my supplies through him to the extent of _____ KL (Kilo Litre) per month subject to the commercial terms and conditions agreed mutually.

4. I hereby confirm that this type of commitment has not been given to any other candidate applied for the above location.

5. I hereby verify that what has been stated above is true to the best of my knowledge and belief and nothing material has been concealed there from.

Solemnly affirmed and declared before me

This _____ day of _____

Signature and Seal of Signature of person making affidavit

Magistrate/Judge/Notary public (Name in block letters)